

CHAPPEL PARISH COUNCIL

**MINUTES OF THE MEETING HELD ON WEDNESDAY 14th OCTOBER 2009
IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.**

In the Chair: Cllr. Mrs. S. Chamley.
Present: Mr. R. Belcham, Mr. C. Cordingley, Mr. T. Langley,
Mrs. H. Leftley & Mr. P. Neubauer.
Clerk: Mr. K. Butcher.
Also Present: Laura Chase, Planning Policy Manager for Colchester
Borough Council, and five members of the public.

09/121 WELCOME AND APOLOGIES FOR ABSENCE.

The Chairman welcomed those present to the meeting.
Apologies had been received from Essex County Councillor Mrs. Anne Brown,
Colchester Borough Councillor Mr. Peter Chillingworth and Councillor Nick Ingram.

The formal Council Meeting was suspended to allow:

**09/122 LAURA CHASE, COLCHESTER BOROUGH COUNCIL -
RE: LOCAL DEVELOPMENT FRAMEWORK DOCUMENT.**

Ms. Chase addressed the meeting commenting on the Core Strategy Policy for 2001 –
2021, and the Site Allocations and Development Policies documents. Ms. Chase then
answered questions from Councillors and Public regarding procedures relating, in
particular, to the establishment of the unauthorised traveller site in Vernons Road.

09/123 PUBLIC FORUM.

A letter had been received from Ian Farquharson regarding training for using the speed
gun. The necessary equipment required to monitor speeds is held by Wakes Colne
Parish Council and they have had several people trained already. It was agreed that an
effort would be made to raise more volunteers in Chappel, and the Clerk would contact
Mr. Farquharson with the information to hand.

09/124 COLCHESTER BOROUGH COUNCIL COUNCILLOR.

CBC Councillor Peter Chillingworth was attending a meeting at Colchester.

The formal Council Meeting continued at 8.30 p.m.

09/125 DECLARATIONS OF INTERESTS.

No interests were declared.

**09/126 CONFIRMATION OF MINUTES – MEETING HELD 9TH
SEPTEMBER 2009.**

It was noted that in minute 09/097 the property called Merryhill had been incorrectly recorded as being Milnthorpe.

RESOLUTION 09/047. THAT THE DRAFT MINUTES WITH THE ONE ALTERATION AS NOTED, BE APPROVED AS BEING A TRUE RECORD OF THE MEETING HELD ON 9TH SEPTEMBER 2009.

Proposed: Cllr. Neubauer. Seconded: Cllr. Langley. For: 5. Abstentions 1.

09/127 CONFIRMATION OF MINUTES –MEETING HELD 21ST SEPTEMBER 2009.

THAT THE DRAFT MINUTES AS CIRCULATED TO COUNCILLORS, BE APPROVED AS BEING A TRUE RECORD OF THE MEETING HELD ON 21ST SEPTEMBER 2009.

Proposed: Cllr. Leftley. Seconded: Cllr. Belcham. For: 4. Abstentions 2.

09/128 CHAIRMAN'S BRIEFING.

- ❖ The Chairman expressed concern that the quality of repair to the footpath along the A1124 was not of sufficient quality.
- ❖ Attempts continue to contact the Community Payback Scheme.
- ❖ The water level in the pond was low and it might be a good time to undertake maintenance tasks. The Chairman agreed to contact Mark Iley to see what could be arranged.
- ❖ Attempts were being made to set up a local Community Farm Watch Scheme.
- ❖ A Planning Training session had been organised for November, with other Parish Councils expected to be in attendance.
- ❖ The Christmas Fayre would be taking place on 14th November.
- ❖ A social gathering of local Parish Councils had been organised for 25th November.

09/129 CORRESPONDENCE.

All mail received was on public display. The Clerk informed the meeting the grant towards the cost of the new street lights had been received, and banked.

09/130 FINANCIAL MATTERS:

It was noted that the second part Grant/Precept, in the sum of £5908, had been received. The Clerk presented four invoices for consideration:

- ❖ Guildhall Services for grass cutting in the sum of £190, plus VAT
- ❖ K. Butcher – Clerk salary, 1st to 21st October at usual rate.
- ❖ R. Barron – the final payment of £400 plus VAT for work to the allotments.
- ❖ Village Ranger – for 17 hours worked in September, at usual rate.

RESOLUTION 09/049 THAT THE FOUR INVOICES, AS DETAILED BE APPROVED FOR IMMEDIATE PAYMENT.

Proposed: Cllr. Chamley. Seconded: Cllr. Belcham. For: 6.

The Clerk had mislaid the written report regarding the second quarter 'budget burn-out' statement but gave a verbal report, and undertook to send a document by e-mail immediately on his return home.

09/131 CLERK PLANNING MATTERS.

The Clerk had received two notices regarding recent considered applications:

090891 for "the retention of existing unauthorised use of land for permanent stationing of 12 no. Caravans on six pitches for occupation by gypsy families. Erection of small toilet/utility sheds and laying of hardcore/chipping/tarmac surfaces". Being a resubmission of application 090559 was 'called in' and considered in detail by the Planning Committee and **Unanimously Refused.**

090399. Renewal of planning permission F/COL/03/2172 for proposed new dwelling and garage at Land Adjacent to Primrose Cottage, The Street, Chappel was **granted with ten conditions.**

09/132 MEMBER'S QUESTIONS.

No questions were received.

To receive the following Reports from Councillors/Clerk.

09/133 VACANCY FOR CLERK TO CHAPPEL PARISH COUNCIL.

This matter was discussed in detail. Arising, it was agreed that the Chairman would contact EALC with regards to formal contracts, and that the Clerk would e-mail Mrs. V Burrows offering the post of Clerk for a trial period of six months, on substantially the same terms as enjoyed by the current Clerk.

The meeting closed at 9.40 p.m.

DATE OF NEXT MEETING – 11TH NOVEMBER 2009.

SIGNED

CHAIRMAN:.....DATE:.....