

CHAPPEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON TUESDAY 6TH DECEMBER 2011 IN THE VILLAGE HALL, AT 7.30 P.M.

IN THE CHAIR: CLLR. S. CHAMLEY.
PRESENT: CLLRS. A. LANGLEY, H. LEFTLEY, P. NEUBAUER & R. JONES.
CLERK: MRS. V. BURROWS.
ALSO PRESENT: CLLR. P. CHILLINGWORTH, ONE MEMBER OF THE PUBLIC.

7TH DECEMBER 2011.

11/192: CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE.

Cllr. Chamley welcomed everybody to the meeting. Apologies had been received from Cllrs. Burrows & Ingram. It was noted that Cllrs. Leftley & Chillingworth would be arriving later at about 8pm.

11/193: DECLARATION OF INTERESTS.

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007 (SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).

NONE

11/194: PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST.

Mr Cole spoke about:

- Orchard Place planning hearing on 1st December. He thanked Cllrs. Chamley and Chillingworth for speaking brilliantly about the application and he asked how the conditions were going to be policed.
- Advising Council that he would be contacting Highways to have the 30mph sign on Vernons Road moved and to ask for a warning triangle sign to be installed as you come up the hill approaching the site.
- The Telephone Box in Wakes Colne and putting a defibrillator into the empty box.
- A Dog Poo Bin at Rose Green. He was advised by the members that no funding was available currently but if anything changed they would advise.

11/195: WARD / COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT

Cllr. Chillingworth arrived about 8.10pm and spoke briefly on:

- Rumours that the Town Hall was being sold off. He advised that this was not the case but the Magistrate Courts are to be moved to a new building. The building where the courts currently are is under discussion regarding its future use.
- Localism Bill and five main areas affecting Parish Councils. It was noted that the Plain English Guide to the Localism Bill is worth a read.

11/196: MINUTES OF THE LAST MEETING.

Draft minutes of the meeting held on the 9th November 2011 had been circulated prior to the meeting. All agreed that these were a true record of the meeting.

11/076: RESOLVED THAT THE DRAFT MINUTES OF THE MEETING HELD ON THE 9TH NOVEMBER 2011 BE ACCEPTED AS BEING A TRUE RECORD OF THE MEETING.

PROPOSED: CLLR. JONES. SECONDED: CLLR. LANGLEY. FOR: 3. ABSTAIN: 1. CLLR. LEFTLEY HAD NOT ARRIVED THEREFORE DID NOT VOTE.

11/197: MINUTES OF THE LAST MEETING.

Draft minutes of the extraordinary meeting held on the 22nd November 2011 had been circulated prior to the meeting. All agreed that these were a true record of the meeting.

11/077: RESOLVED THAT THE DRAFT MINUTES OF THE EXTRAORDINARY MEETING HELD ON THE 22ND NOVEMBER 2011 BE ACCEPTED AS BEING A TRUE RECORD OF THE MEETING.

PROPOSED: CLLR. CHAMLEY. SECONDED: CLLR. LANGLEY. FOR: ALL. ABSTAIN: 0. CLLR. LEFTLEY HAD NOT ARRIVED THEREFORE DID NOT VOTE.

11/198: CHAIRMAN'S BRIEFING.

Cllr. Chamley spoke on various issues:

- Broadband in the rural area. A note had been received via CALC about the provision of faster Broadband in the rural areas and Cllr. Chamley suggested they organise a meeting in late January for the village and invite a speaker from BT to advise further. Cllr Chamley agreed to attend Wakes Colne's Meeting on Wednesday 7th Dec to ask if they wished to be involved.
- Village Green Sign. Cllr. Chamley circulated the quote and design of the proposed Village Sign that had been prepared by Valley Graphics. It was noted that as it was over £500 three quotes would be required. Cllr. Chamley agreed to source further quotes and also ask Valley Graphic to re-quote without the installation costs. It was requested to be an agenda item next month. Cllr. Langley suggested that in the interim a note is given to the school in the New Year to be handed out to the parents regarding the damage that it is doing to the Village Green by parking on it.
- Parish Liaison Meeting. Ryan was going to attend on behalf of the Council and report back next month.

11/199: CORRESPONDENCE.

All mail received was on public display and the Clerk had e-mailed information throughout the month.

11/200: APPLICATION NO: 111335, ORCHARD PLACE. COMMITTEE HEARING UPDATE & BARRISTERS BRIEFING.

Cllr. Chamley thanked everyone for attending the hearing last week and especially Cllr. Chillingworth who spoke in a very professional manner. It was noted that conditional approval was possibly the best outcome as the Planning Committee stipulated the conditions. The conditions would be policed very strictly by the Parish Council and any if any problems arose then the Enforcement Team at CBC would be notified immediately. Cllr. Chamley spoke briefly about the Barristers Briefing and asked the members to consider payment of his invoice for £600 Inc VAT for the services received.

11/078: RESOLVED THAT AFTER FURTHER CONSIDERATION THE COUNCIL WOULD AUTHORISE PAYMENT FOR MR DAGG, THE BARRISTER FOR THE SERVICES HE PROVIDED IN RESPECT OF APPLICATION NO: 111335 ORCHARD PLACE.

PROPOSED: CLLR. LEFTLEY. SECONDED: CLLR. CHAMLEY. FOR: ALL.

11/201: FINANCE & EXPENDITURE.

- 1) Financial Statement for December: Cheques/DD payments to be approved for payment and signed (See payment schedule). The six invoices and Clerks Salary information were passed around for all Councillors to have a look at. The Clerk advised that Guildhall Services had not submitted a signed contract as requested back in October. The Clerk was asked to contact

Guildhall to try to chase the contract in the mean time Council asked for the Cheque to be held back until such times as the signed contract is received.

11/079: RESOLVED THAT AFTER FURTHER CONSIDERATION SIX CHEQUES DETAILED ON THE PAYMENT SCHEDULE BE AUTHORISED FOR PAYMENT AND GUILDHALL SERVICES CHQ NO: 700305 BE WITHHELD UNTIL SUCH TIMES AS THE SIGNED GRASS CUTTING CONTRACT WAS RECEIVED.

PROPOSED: CLLR. NEUBAUER. SECONDED: CLLR. CHAMLEY. FOR: ALL.

- 2) Monthly Budget Statement / Interest Account Breakdown of Funds: The members were asked to look at the interest account breakdown of ring fenced funds for current and future projects. It was noted that an amount of money would need to be transferred over in January to cover recent expenditure such as the light near Swan Grove, Mr Dagg's Expenses, Clerks extra hours for Orchard Place, Church Cemetery donation and the extra money spent on the play area earlier in the year. The Clerk was asked to produce an approximate breakdown of the amount to be transferred for the next meeting. All agreed that the ring fenced project fund was fine at the moment but after January would require some adjustment.
- 3) CPRE & RCCE Subscriptions. It was noted that both organisations would be very valuable in the coming months when the Council were looking at the Neighbourhood Plans that had been discussed earlier in the meeting. Once the Localism Bill became law, neighbourhood plans would become very prominent.

11/080: RESOLVED THAT AFTER FURTHER CONSIDERATION THE COUNCIL WOULD CONTINUE TO SUPPORT THE RCCE AT A COST OF £40 PER ANNUM & CPRE AT A COST OF £29.00 PER ANNUM.

PROPOSED: CLLR. RYAN. SECONDED: CLLR. CHAMLEY. FOR: ALL.

- 4) Cemetery Maintenance Grant 2011 – 2012. It was noted that although this was not budgeted for it had been agreed to use the ring fenced funding.

11/081: RESOLVED THAT AFTER FURTHER CONSIDERATION THE COUNCIL WOULD CONTINUE TO SUPPORT WAKES COLNE AND CHAPPEL PAROCHIAL CHURCH COUNCIL AND DONATE £500 AS SOON AS POSSIBLE.

PROPOSED: CLLR. NEUBAUER. SECONDED: CLLR. CHAMLEY. FOR: ALL.

- 5) Budget 2012 / 2013. The budget proposal was presented to Council and it was agreed that no increase would be incurred by the Parishioners of Chappel in 2012 / 2013. The Clerk was asked to submit the same precept as last year and the members agreed that any unexpected expenditure would be found from the reserve account.

11/082: RESOLVED THAT AFTER FURTHER CONSIDERATION THE COUNCIL WOULD ACCEPT THE BUDGET PROPOSED WITH A 0% INCREASE FOR 2012 / 2013.

PROPOSED: CLLR. LANGLEY. SECONDED: CLLR. CHAMLEY. FOR: ALL.

11/202: PLANNING MATTERS:

- 1) **APPLICATION NO: 111928. CHAPPEL & WAKES COLNE STATION, STATION ROAD, WAKES COLNE, COLCHESTER, CO6 2DS. ERECTION OF 35M X 15M STORAGE SHED AND THE INSTALLATION OF 192 SOLAR PV PANELS ON THE SOUTHERN ROOF SLOPE. THIS APPLICATION REFLECTS PART OF THE PROPOSALS APPLIED FOR IN THE CURRENT OUTLINE PLANNING APPLICATION FOR A 10 YEAR MASTER PLAN ON THE SAME SITE.** Cllr. Jones spoke briefly on the issue of the access and increased traffic on Spring Gardens Road regarding this application. It was noted that the Council support the development of rural businesses however, the members were concerned about the 10-year plan and the proposals. The Clerk was instructed to send comments reflecting these concerns.
- 2) **APPLICATION NO: 112008. CLEAR VIEW, COLCHESTER ROAD, CHAPPEL, COLCHESTER, CO6 2AE. PROPOSED NEW REAR AND SIDE EXTENSION TO EXISTING DETACHED WITH PITCHED ROOF AND NEW VEHICULAR ACCESS AND PARKING SPACES.** After further discussion the members agreed to support this application and the Clerk was instructed to send comments reflecting these views.

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- 3) **APPLICATION NO: 112113. RIVER VIEW, COLCHESTER ROAD, CHAPPEL, COLCHESTER, CO6 2AE. PROPOSED REAR EXTENSION, INCLUDING FIRST FLOOR BEDROOMS, EN-SUITE AND LANDING.** After further discussion it was noted that although the increase in the size of the property had remained the same, the Parish Council now supported the application and the Clerk was instructed to send comments reflecting these views.

11/203: WINTER SALT BAG SCHEME FURTHER INFORMATION RISK ASSESSMENT

Cllr. Burrows was absent from the meeting however it was noted that the main areas of the village would be kept clear with salt on the occasions when the weather was poor. Each volunteer would be supplied with 6 bags of salt to distribute when the weather conditions were severe enough.

11/204: NEXT AGENDA ITEMS.

Village Green Sign – further quotes
Parish Field, benches and plants
Allotments
Money transfer from high interest account.

Our Chairperson Cllr. Chamley thanked everyone for attending and the meeting closed at 9.42p.m

Signed:.....

Chairperson of the Parish Council

Date: 11th January 2012