

CHAPPEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 9TH NOVEMBER 2011 IN THE VILLAGE HALL, AT 7.30 P.M.

IN THE CHAIR: CLLR. S. CHAMLEY.
PRESENT: CLLRS. A. LANGLEY, H. LEFTLEY, C. BURROWS & R. JONES.
CLERK: MRS. V. BURROWS.
ALSO PRESENT: CLLR. P. CHILLINGWORTH, SIX MEMBERS OF THE PUBLIC.

15TH NOVEMBER 2011

11/168: CHAIRMAN'S WELCOME AND APOLOGIES FOR ABSENCE.

Cllr. Chamley welcomed everybody to the meeting. Apologies had been received from Cllrs. Neubauer & Ingram.

11/169: DECLARATION OF INTERESTS.

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007 (Sl. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).

NONE

11/170: PUBLIC PARTICIPATION SESSION WITH RESPECT TO ITEMS ON THE AGENDA AND OTHER MATTERS THAT ARE OF MUTUAL INTEREST.

Two members of the public spoke about the petition that had been organised by the Village to be submitted to CBC in respect of Orchard Place. It was noted that in excess of 500 signatures had been gathered.

Another member of the public spoke about the football field.

Another member of the public asked about extending the Public Forum and that the minutes are published on the notice board.

11/171: WARD / COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT

Cllr. Chillingworth spoke briefly on:

- Broadband in the Village and the amount of money (3.44 Million) Essex and put aside for improvements.
- NPPF & Localism Bill getting Royal Assent very soon.
- Community Infrastructure Levy and CBC being one of the pioneering Councils.

Cllr. Chamley asked the members if they minded agenda item 11/185 Broadband options for the Village being pulled forward, as a member of the public had agreed to speak briefly on the subject.

11/185: BROADBAND OPTIONS FOR THE VILLAGE

Kern Herskind spoke in depth on the broadband situation in the Village and it was suggested that the Parish Council might be able to help by contacting companies and getting information to move the issue forward. Cllr. Chamley agreed to contact BT and ask them to come to a meeting to speak.

11/172: MINUTES OF THE LAST MEETING.

Draft minutes of the meeting held on the 12th October 2011 had been circulated prior to the meeting. All agreed that these were a true record of the meeting.

11/071: RESOLVED THAT THE DRAFT MINUTES OF THE MEETING HELD ON THE 12TH OCTOBER 2011 BE ACCEPTED AS BEING A TRUE RECORD OF THE MEETING.

PROPOSED: CLLR. LANGLEY. SECONDED: CLLR. CHAMLEY. FOR: 4. ABSTAIN: 1.

11/173: CHAIRMAN'S BRIEFING.

For those that had not attended the Councillor Training course the night before, Cllr. Chamley gave a brief overview and advised that free training would be available regarding Neighbourhood Plans that were spoken about. Cllr. Chamley also reminded the members of the Remembrance Service at Wakes Colne Church on 13th November and that the meeting for December had been moved to 6th December.

11/174: CORRESPONDENCE.

All mail received was on public display and the Clerk had e-mailed information throughout the month.

11/175: FINANCE & EXPENDITURE.

- 1) Financial Statement for November: Cheques/DD payments to be approved for payment and signed (See payment schedule). The three invoices and Clerks Salary information were passed around for all Councillors to have a look at. It was noted that the light on The Street was now working, and the Clerk had sent off the Cheque.

11/072: RESOLVED THAT AFTER FURTHER CONSIDERATION THE FOUR CHEQUES DETAILED ON THE PAYMENT SCHEDULE BE AUTHORISED FOR PAYMENT.

PROPOSED: CLLR. LEFTLEY. SECONDED: CLLR. JONES. FOR: ALL.

- 2) Monthly Budget Statement: It was noted that this year's budget would be discussed while looking at the budget for 2012 / 2013.
- 3) SLCC Subscription. It was noted that the SLCC was a very valuable organisation to the Clerk and in turn the Council and it should therefore continue into the next financial year.

11/073: RESOLVED THAT AFTER FURTHER CONSIDERATION THE COUNCIL WOULD CONTINUE TO SUPPORT THE CLERK AND PAY FOR THE SUBSCRIPTION FOR THE SLCC.

PROPOSED: CLLR. LANGLEY. SECONDED: CLLR. CHAMLEY. FOR: ALL.

- 4) Budget 2012 / 2013. It was noted that the budget needed to be looked at and some figures put together for the next meeting. A date was agreed for the Clerk and Councillors to meet to put some figures together to be presented at the December Council meeting to then be agreed by full Council.

11/176: PLANNING MATTERS:

- 1) **APPLICATION No: 111335:** ORCHARD PLACE, VERNONS ROAD, CHAPPEL, COLCHESTER. CHANGE OF USE OF LAND TO FORM 3 PITCHES FOR GYPSY/TRAVELLER CARAVANS AND THE ERECTION OF ASSOCIATED UTILITY SHEDS AND BOUNDARY FENCING PLANTING. It was noted that the application should be before the Planning Committee on 1st December 2011 and comments needed to be submitted by Friday 18th November. Cllr. Chamley had agreed to submit comments on behalf of the Council. It was also noted that Bernard Jenkin MP was visiting the site on 12th November and all were welcome to attend. All agreed that objection comments needed to be with Cllr. Chamley ASAP so they could be submitted to CBC Planning Department.
- 2) **APPLICATION No: 111819.** CHAPPEL & WAKES COLNE STATION, STATION ROAD, WAKES COLNE, COLCHESTER, CO6 2DS. NEW RESTORATION AND STORAGE SHEDS AND ASSOCIATED WORKS. NEW PEDESTRIAN RAMPED ACCESS TO STATION MUSEUM. CONVERSION OF EXISTING RESTORATION SHED TO HERITAGE CENTRE.

REMOVAL OF TEMPORARY BUILDINGS AND EXTENSION TO PLATFORM 5/6. It was noted that the ten-year plan looks to more than double the storage capacity and restoration capacity through the introduction of the new shed and track. While the Parish Council is in favour of development that brings income and tourism to the village, we have concerns over the sustainability of it without adequate and suitable parking provision. It was also noted that the visual impact of the storage sheds might cause concern in the local area especially to Railway Cottages. In addition, the increase in traffic along Spring Gardens Road would be a major concern if this application were approved. The Clerk was asked to submit comments reflecting this to Colchester Borough Council Planning Department.

- 3) **APPLICATION NO: 111928.** CHAPPEL & WAKES COLNE STATION, STATION ROAD, WAKES COLNE, COLCHESTER, CO6 2DS. ERECTION OF 35M X 15M STORAGE SHED AND THE INSTALLATION OF 192 SOLAR PV PANELS ON THE SOUTHERN ROOF SLOPE. THIS APPLICATION REFLECTS PART OF THE PROPOSALS APPLIED FOR IN THE CURRENT OUTLINE PLANNING APPLICATION FOR A 10 YEAR MASTER PLAN ON THE SAME SITE. It was noted that this application had only just been received and the Clerk was asked to apply for any extension and put on the agenda for December.

11/177: CILCA – CLERK TO COMMENCE CILCA COURSE.

The Clerk spoke briefly on the CiLCA qualification and it was considered an excellent route for the Clerk and Council at the current time. The Clerk agreed to find out further information and report back in the New Year.

11/178: WEBSITE TRAINING.

It was noted that the website need to be updated and the Clerk had spoken to the company that hosts the website to ask for some training. Cllr. Burrows agreed to go with the Clerk for some training and then possibly take over the maintenance of the site in due course.

11/179: VILLAGE GREEN – SIGNS FOR PARKING.

It was noted that a sign on the Village Green maybe the way forward to stop people parking on the Village Green. Cllrs. Chamley and Leftley agreed to look into the possibility of a sign and proposed wording and report back next month.

11/180: PLAY EQUIPMENT – MAINTENANCE.

Cllr. Langley had drafted a letter to be sent to Wakes Colne Parish Council asking for a guaranteed amount of money on an annual basis for the up-keep of the Play Equipment. All Councillors had read the letter and agreed to ask Wakes Colne Parish Council for an annual contribution of £250. The Clerk was asked to send the letter in the correct format to the Chairman of Wakes Colne Parish Council.

11/074: RESOLVED THAT AFTER FURTHER CONSIDERATION CHAPPEL PARISH COUNCIL WOULD SEND A LETTER TO WAKES COLNE PARISH COUNCIL ASKING THEM TO CONSIDER A CONTRIBUTION OF £250 ON AN ANNUAL BASIS TO HELP OUT WITH THE MAINTENANCE OF THE PLAY EQUIPMENT.

PROPOSED: CLLR. LANGLEY. SECONDED: CLLR. CHAMLEY. FOR: ALL.

11/181: SITE VISIT. BERNARD JENKIN 12TH NOV 11.00 AM ONWARDS.

Cllr. Chamley advised the Members and also the Public that Bernard Jenkin MP was making a site visit to Vernons Road Orchard Place and all were welcome. It was noted that the public were invited to the site from 11.20 pm.

11/182: ALLOTMENTS – MEETING 24TH OCTOBER. INFORMATION AND RECOMMENDATIONS.

Cllrs. Langley and Leftley gave a brief overview of the meeting and circulated a draft letter for discussion. It was noted that only three allotment holders attended the meeting, however, it had been very productive. It was noted that the letter containing the proposals as set out in the Allotment

Meeting would if agreed by full Council, put the Allotment Holders on a more regular footing. The members considered the contents of the letter and agreed to accept the proposals. It was noted that the Allotment Holders present at the meeting asked if they could have a communal bonfire once a year to clear the end of season rubbish. Council suggested this issue was looked into further and then brought back to a future meeting. The Clerk was asked to send the letter to all the current allotment holders along with an invoice for 2012.

11/075: RESOLVED THAT AFTER FURTHER CONSIDERATION CHAPPEL PARISH COUNCIL WOULD ACCEPT THE PROPOSALS SET OUT IN THE LETTER CIRCULATED TO THE MEMBERS. ALSO, THE CLERK WAS ASKED TO SEND THE LETTER TO THE CURRENT ALLOTMENT HOLDERS ALONG WITH AN INVOICE FOR 2012.

PROPOSED: CLLR. LANGLEY. SECONDED: CLLR. LEFTLEY. FOR: ALL.

11/183: PARISH FIELD – TREE /HEDGE PLANTING

It was noted that the trees / hedges had been delivered and it was suggested they could be heeled in on Cllr. Langley's allotment until the planting day. Cllr. Chamley had received a quote for the stakes and mesh but it was thought that the trees etc might need something stronger. Councillors were asked to look at costing again and report back.

11/184: WINTER SALT BAG SCHEME FURTHER INFORMATION

The Clerk advised that she had received further information regarding the Salt Bag Scheme. Cllrs. Burrows and Jones agreed to look into the information further and report back at the next meeting.

11/186: NEXT AGENDA ITEMS.

Village Green
CPRE – Planning – Subscription
Freedom of Information Policies
Broadband Information.

Our Chairperson Cllr. Chamley thanked everyone for attending and the meeting closed at 9.37p.m

Signed:.....

Chairperson of the Parish Council

Date: 6th December 2011