

11/156: WARD / COUNTY COUNCILLORS TO ADDRESS THE MEMBERS IF PRESENT

Cllr. Chillingworth advised that very little was happening at the present time within Colchester Borough Council so he spoke about the National Planning Policy Framework consultation. It was noted that the EALC, CPRE and RCCE had all commented regarding the proposals.

THE MEETING WAS RE-OPENED AT 8.21PM

11/157: MINUTES OF THE LAST MEETING.

Draft minutes of the meeting held on the 14th September 2011 had been circulated prior to the meeting. All agreed that these were a true record of the meeting.

11/068: RESOLVED THAT THE DRAFT MINUTES OF THE MEETING HELD ON THE 14TH SEPTEMBER 2011 BE ACCEPTED AS BEING A TRUE RECORD OF THE MEETING.

PROPOSED: CLLR. JONES. SECONDED: CLLR. LANGLEY. FOR: 4. ABSTAIN: 1.

11/158: MINUTES OF THE JOINT PARISH MEETING HELD ON 28TH SEPTEMBER 2011.

Draft minutes of the meeting held on the 28th September 2011 had been circulated prior to the meeting. All agreed that these were a true record of the meeting.

11/069: RESOLVED THAT THE DRAFT MINUTES OF THE MEETING HELD ON THE 28TH SEPTEMBER 2011 BE ACCEPTED AS BEING A TRUE RECORD OF THE MEETING.

PROPOSED: CLLR. LANGLEY. SECONDED: CLLR. LEFTLEY. FOR: 4. ABSTAIN: 1.

11/162: ITEM 1 - APPLICATION NO: 111335: ORCHARD PLACE, VERNONS ROAD, CHAPPEL, COLCHESTER, CHANGE OF USE OF LAND TO FORM 3 PITCHES FOR GYPSY/TRAVELLER CARAVANS AND THE ERECTION OF ASSOCIATED UTILITY SHEDS AND BOUNDARY FENCING PLANTING.

This item was pulled forward prior to the meeting being closed to the public. It was noted that Cllr. Peter Chillingworth withdrew from the meeting (8.27pm) as the members started to discuss planning application 111335. Cllr. Neubauer advised that when the application is heard by the planning committee one of the big halls at the Town Hall will be used for the meeting to allow members of the public to attend. It was noted that the Council had until the end of October to submit comments in respect of the application and the planning sub-committee would meet and formulate comments to submit on behalf of the Council. Cllr. Neubauer asked if we had received notification from Bernard Jenkin regarding a site visit; the Clerk advised that she would contact his office and advise accordingly. Questions were asked about the Crime Reports and the sewage information, the Clerk advised that Cllrs. Taylor and Hannington from Wakes Colne were looking into both these items. It was noted that the Clerk should contact them both and chase the information. Finally, Cllr. Jones asked if we had requested information back from Matt Thorn. The Clerk agreed to chase.

A MOTION TO CLOSE THE MEETING TO THE PRESS AND PUBLIC WAS PROPOSED TO DISCUSS PERSONNEL ISSUES. A VOTE WAS TAKEN AND THE COUNCIL WAS UNANIMOUS IN ITS DECISION TO CLOSE THE MEETING. BEFORE THE MEETING WAS CLOSED AND THE PUBLIC LEFT MR MARK COLE A CHAPPEL RESIDENT ASKED THE COUNCIL IF HE COULD HAVE A DOG POO BIN AT ROSE GREEN. THE MEMBERS NOTED HIS REQUEST. THE MEETING WAS CLOSED AT 8.37PM.

11/159: CHAIRMAN'S BRIEFING.

The Chairman advised that this item would be returned to once the Financial Information had been dealt with, however he welcomed back Cllr. Chamley who had been away on holiday.

Cllr. Neubauer spoke at length regarding the personnel issues. It was noted that the meeting was closed for these discussions and the issues were of a confidential nature and not available for the public domain.

11/160: CORRESPONDENCE.

All mail received was on public display and the Clerk had e-mailed information throughout the month. It was noted that as Cllr. Chamley had been away the correspondence table was full as information had been kept for her to read.

11/161 FINANCE & EXPENDITURE.

- 1) Financial Statement for October: Cheques/DD payments to be approved for payment and signed (See payment schedule). The seven invoices and Clerks Salary information were passed around for all Councillors to have a look at. It was noted that the light on The Street was not yet working, it was possible that the job had yet to be completed and full power was still not connected. Council asked for the Cheque to be held back until such times as the light was working. It was noted that the Clerk should contact A & J Lighting to advise of the situation.

11/070: RESOLVED THAT AFTER FURTHER CONSIDERATION THE SIX CHEQUES DETAILED ON THE PAYMENT SCHEDULE EXCLUDING THE CHEQUE FOR A & J LIGHTING BE AUTHORISED FOR PAYMENT.

PROPOSED: CLLR. JONES. SECONDED: CLLR. LANGLEY. FOR: ALL.

- 2) Monthly Budget Statement: It was noted that several areas of the budget were running higher than hoped for the time of year, this was mainly due to Orchard Place and several increases in costs in other areas of the budget. The members suggested that next month the Budget should be on the Agenda to have a look at.
- 3) Annual Audit Year Ended 31st March 2011. The Clerk advised that the annual audit had been signed off with no issues. It was also noted that the audit had been advertised correctly in the notice board.

11/162: PLANNING MATTERS:

- 1) **APPLICATION No: 111335:** ORCHARD PLACE, VERNONS ROAD, CHAPPEL, COLCHESTER. CHANGE OF USE OF LAND TO FORM 3 PITCHES FOR GYPSY/TRAVELLER CARAVANS AND THE ERECTION OF ASSOCIATED UTILITY SHEDS AND BOUNDARY FENCING PLANTING. This item had been had been pulled forward and discussed at length earlier in the meeting.
- 2) **APPLICATION No: 111819.** CHAPPEL & WAKES COLNE STATION, STATION ROAD, WAKES COLNE, COLCHESTER, CO6 2DS. NEW RESTORATION AND STORAGE SHEDS AND ASSOCIATED WORKS. NEW PEDESTRIAN RAMPED ACCESS TO STATION MUSEUM. CONVERSION OF EXISTING RESTORATION SHED TO HERITAGE CENTRE. REMOVAL OF TEMPORARY BUILDINGS AND EXTENSION TO PLATFORM 5/6. It was noted that the Council had an extension on this application and comments would be formulated for next month's meeting.

11/163: QUESTIONS.

No questions were received.

11/164: LETTER TO WAKES COLNE PARISH COUNCIL RE: CONTRIBUTION TOWARDS THE PLAY AREA.

It was noted that the Play Area is used by both Councils and it would be good to have a firm commitment from Wakes Colne Parish Council to contribute annually to its up keep. Cllr. Chamley agreed to write a letter to Wakes Colne to request a more formal arrangement with an annual amount donated from Wakes Colne for the play area's up-keep.

11/165: PROLUDIC FITNESS TRAIL – UPDATE.

Following the information Cllr. Ingram had received regarding the Fitness Trail it was agreed to start looking at ways to raise the quoted amount. It was noted that £3,500 was in the section 106 agreement

pot and if a comprehensive project plan could be submitted to Cllr. Peter Chillingworth he would look at trying to secure the funds against the project. It was noted, that as Cllr. Ingram was absent from the meeting, Cllr. Chamley would contact him to discuss the project and a proposal to submit to Cllr. Chillingworth.

11/166: WOODLAND TRUST

It was noted that 105 trees and hedge plants etc were due for delivery in November. Cllr. Jones had done some research and could purchase the mesh and stake for approximately £1.89. Cllr. Chamley advised that she would make some enquires and report back next month. It was noted that over the winter period the trees could be put on Cllr. Langley's allotment for safekeeping.

11/167: NEXT AGENDA ITEMS.

Allotment Meeting
The Village Green / Parking Issues / Letter to School.
Play Equipment – Upkeep and repair

Our Chairperson Cllr. Neubauer thanked everyone for attending and the meeting closed at 9.38p.m

Signed:.....

Chairperson of the Parish Council

Date: 9th November 2011