

CHAPPEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 11th February 2009
IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

In the Chair: Cllr. Mrs. S. Chamley.

Present: Cllrs. Mr. R. Belcham, Mr. C. Cordingley, Mr. T. Langley,
Mrs. H. Leftley & Mr. P. Neubauer.

Clerk: Mr. K. Butcher.

Also Present Colchester Borough Councillor Peter Chillingworth, and four members of the Public.

09/014 WELCOME AND APOLOGIES FOR ABSENCE.

The Chairman welcomed those present. Apologies had been received from Cllr. N. Ingram.

The formal Council meeting was suspended to allow:

09/015 PUBLIC FORUM.

Mr. R. Honeyball addressed Council regarding the maintenance of VG113 and the track across it. It was agreed that the Clerk would contact the office of the Secretary of State for advice on procedures. It was further agreed that Cllr. Chamley would contact Essex County Council Highways regarding the availability of plastic cones that could be used as interim measure to deter improper use of VG113.

Representatives of Chappel and Wakes Colne Football Club informed Council that they wished to resume use of the Sports Field and were hoping to install a dedicated power supply to allow after dark training sessions. The Football Club to research possible power supply points and the Clerk to explore possible cable routes.

09/016 COLCHESTER BOROUGH COUNCIL COUNCILLOR.

Councillor Peter Chillingworth addressed the meeting commenting on several matters:

- The situation regarding the employment of Richard Parmee and the importance of making representations to Colchester Borough Council requesting the extension of his contract.
- The future of the Pharmacy at Earls Colne had been secured.
- Councillors were encouraged to attend forthcoming workshops relating to the Local development Framework.
- The recent flooding at Chappel and subsequent damage to road surfaces.

The formal Council meeting resumed at 8.23 p.m.

09/017 DECLARATIONS OF INTERESTS.

Cllr. Chamley expressed interests in Agenda items 09/021 and 09/024.

09/018 CONFIRMATION OF MINUTES –MEETING HELD 14TH JANUARY 2009.

RESOLUTION 09/06. THAT THE DRAFT MINUTES, AS PREVIOUSLY CIRCULATED TO COUNCILLORS, BE APPROVED AS A TRUE RECORD OF THE MEETING HELD ON 14TH JANUARY 2009.

Proposed: Cllr. Neubauer. Seconded: Cllr. Belcham. For: 6.

09/019 CHAIRMAN'S BRIEFING.

Cllr. Chamley spoke to Council about a range of Village matters:

- The grant of £10,000 for work on the Parish Field had now been confirmed and work was underway.
- The Parish Field was now properly recorded with Land Registry and the legend on the entry for the Sports Field was now updated.
- A contribution of £500 towards the cost of maintaining the Play Equipment area had been approved by Wakes Colne Parish Council.
- One of the affordable homes at Rose Green was expected to become available in the near future.
- A meeting regarding footpath works had been held with Lisa Cross, and a formal response was awaited.
- Cllr. Chamley had booked to attend various P3 training courses.
- It had been noted that football pitch inspections were available from RoSPA.
- There had been changes to the Management Committee of the Village Hall and long awaited invoices for private hire were now being issued.
- There continued to be difficulties between the Levings Trust and Essex County Council in determining the exact route and dimensions of the proposed footway across the Leving land.
- A "kitchen garden" was available to let within the Village in exchange for produce.

09/020 CORRESPONDENCE:

All mail received by the Clerk was on Public display.

09/021 FINANCIAL MATTERS:

A contribution of £70 towards the cost of repairing the track over VG113 had been received from a Parishioner.

The Clerk presented five invoices for approval:

- Audit Commission Audit Fee - £285 + VAT.
- Chappel and Wakes Colne Village Hall hire fees - £40.
- Mrs S. Chamley- Land search fees. - £6.
- Village Ranger – 17 hours at usual rate.
- N. Ingram. Load of reject stone. - £165 + VAT.

RESOLUTION 09/07. THAT THE INVOICES AS DETAILED BE APPROVED FOR IMMEDIATE PAYMENT.

Proposed: Cllr. Belcham Seconded: Cllr. Cordingley For: 6.

09/022 PLANNING MATTERS:

Application 082003 for "Erection of side entrance to replace exiting conservatory. Erection of rear extension to enable enlargement of kitchen. Alterations to provide an additional bedroom in roof space of outbuilding." by Mr. and Mrs. Bradford, The Cottage , The Street, Chappel had been received.

It was noted that the application referred to a listed building. Because of the complex nature of the proposal it was agreed that a site visit be made and that subsequent comments be submitted by Cllr. Neubauer.

09/023 MEMBER'S QUESTIONS.

No questions had been received by the Clerk.

09/024 TO CONSIDER THE CHAPPEL AND WAKES COLNE EMERGENCY PLAN.

A pro forma plan had previously been circulated to all Councillors and was completed by Council in readiness for a forth-coming meeting between representatives of Chappel and Wakes Colne Parish Councils.

09/025 TO RECEIVE AN UPDATE REGARDING THE ALLOTMENTS PROJECT.

Cllr. Neubauer informed Council that work on the Allotments Project had begun and the intention was to install the track at an early stage. Demand for allotments was high with applications being sufficient to fill all available plots if multiple tenancies were allowed. Council agreed that tenancies should be limited to one per applicant in the first instance.

09/026 TO CONSIDER TENANCY AGREEMENT AND RENT FOR PLOTS IN THE NEWLY REFURBISHED ALLOTMENT GARDENS.

A draft tenancy agreement had been produced but was not to hand. This item was deferred to the next meeting.

09/027 TO RECEIVE AN UPDATE REGARDING THE COMMUNITY ORCHARD AND WILDFLOWER MEADOW PROJECTS.

Cllr. Belcham outlined the planting plan for both the community orchard and the wild flower meadow. A tree planting day had been organised for Saturday 14th March when 90 trees would be planted, and a further planting day was to be organised in April when 2700 “plug plants” would be introduced to the site.

Cllr. Chamley extended thanks to Cllr. Belcham for all his hard work in making the project a success.

ANY OTHER BUSINESS

The spate of vandalism within the Village continues and it was felt that the same people were responsible for much of the damage to date. A Councillor had witnessed some of the damage being inflicted and it was noted that the event had been recorded with the Police who had issued an incident number.

THE MEETING CLOSED AT 9.25 P.M.

DATE OF NEXT MEETING – 11TH MARCH 2009.

SIGNED CHAIRMANDATE