

# CHAPPEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON 8<sup>th</sup> April 2009  
IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

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In the Chair: Cllr. Mr. P. Neubauer.

Present: Cllrs. Mr. R. Belcham, Mr. C. Cordingley, Mr. T. Langley, &  
Mrs. H. Leftley .

Clerk: Mr. K. Butcher.

Also Present Colchester Borough Councillor Peter Chillingworth, and four members of the  
Public.

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## **09/038 Welcome and Apologies for Absence.**

Cllr. Neubauer welcomed those present. Apologies had been received from Cllrs Mrs. S. Chamley and Mr. N. Ingram.

The formal Council Meeting was suspended to allow:

## **09/039 Public Forum.**

Mr I. Farquharson expressed thanks regarding the progress of the allotment project.

## **09/040 Colchester Borough Council Councillor.**

Councillor Peter Chillingworth commented on several matters:

- The willingness of Officers of the Planning Committee to meet representatives of Parish Councils regarding applications if required.
- The forth coming temporary closure of Oak Road on 20<sup>th</sup> April.
- The extension of the Community Warden Scheme to cover all of the Borough as required, and the availability of Carl Davies to address Council if invited. The Clerk was instructed to invite Mr Davies to attend a forth coming meeting.
- The provision of allotments.

The formal Council Meeting continued at 7.43.

## **09/041 Declarations of Interests.**

Cllr. Cordingley expressed an interest in Agenda item 09/046 – 090399 – the applicant being well known to him.

## **09/042 Confirmation of Minutes –meeting held 11th February 2009.**

***RESOLUTION 09/012 THAT THE DRAFT MINUTES AS PRESENTED BE APPROVED AS BEING A TRUE RECORD OF THE MEETING HELD ON 11<sup>TH</sup> MARCH 2009.***

Proposed: Cllr. Neubauer. Seconded: Cllr. Langley . For: 4 Abstention: 1 (Cllr. Belcham. Absent)

## **09/043 Chairman's Briefing.**

Cllr. Neubauer addressed Council on various themes:

- Cllr. Chamley was expected to return from holiday on 14<sup>th</sup> April.
- Cllr. Neubauer and Cllr. Chillingworth had attended the recent meeting of Wakes Colne Parish Council.
- Three children from traveller families had recently enrolled at the Primary School.

- The Planning application expected from the Traveller families had not yet been lodged with Colchester Borough Council
- The date of the Annual Parish meeting had been changed to 29<sup>th</sup> April.
- Planting of plants in the Wild Flower Meadow was planned for 9<sup>th</sup> May.

The meeting was suspended at 8.02 to allow:

Mr. I Farquharson asked if the formal tenancy agreements for allotment holders were variable, and if a Tenants Association could be formed.

Cllr. Neubauer replied that agreements might be varied if it was beneficial to both parties.

The meeting continued at 8.04.

- Cllr. Neubauer stated that the allotment gardens were nearing completion and that agreements could be signed in the near future.

#### **09/044 Correspondence:**

All mail received by the Clerk was on Public display. The Clerk informed the meeting that the VAT refund claim had been paid in full and received that day.

#### **09/045 Financial Matters:**

The Clerk presented three invoices for approval:

A & J Lighting – Quarterly Maintenance Agreement at £309.06 + VAT.

A & J Lighting – Light repair at £72.32 + VAT

Village Ranger – 17 hours at the usual rate.

After discussion regarding worn out equipment it was agreed that A & J Lighting should be invited to attend the next Council meeting to discuss options for both maintenance and replacement of equipment.

### ***RESOLUTION 09/013 THAT THE INVOICES, AS PRESENTED, BE APPROVED FOR IMMEDIATE PAYMENT.***

Proposed: Cllr. Belcham. Seconded: Cllr. Cordingley . For: 5

The Clerk informed Council that membership of the Association of Clerks was due for renewal and that a contribution of £47 towards the total cost would be requested at the next meeting.

The Clerk presented a draft end of year financial statement regarding the 2008 – 2009 accounts. The Clerk requested that Councillors remain after the meeting to discuss the implications of the figures presented.

#### **09/046 Planning Matters:**

Cllr. Neubauer informed the meeting that application 082003 for the erection of an extension etc. at The Cottage, The Street, Chappel, had been approved subject to four conditions.

Council then considered two new applications:

**090345** for a two storey side extension plus conservatory at 7 Pontisbright Cottages, Spring Gardens Road, Chappel. Councillors raised no concerns over this proposal and instructed the Clerk to submit appropriate comments.

**090399** for a proposed new dwelling and garage on land adjacent to Primrose Cottage, The Street, Chappel. Whilst acknowledging that this application was for renewal of a previous consent Council did have some concerns regarding various details of the proposed construction and also concerns regarding road safety. The Clerk was instructed the appropriate Colchester Borough Council Officer to see if a joint site visit could be arranged.

**09/047 Member's Questions.**

No questions had been submitted.

**09/048 To agree rents, and tenancy agreements, for allotment gardens.**

A draft of the proposed Tenancy Agreement had been circulated to Councillors before the meeting and was discussed on a clause by clause basis.

The meeting was suspended at 8.55 to allow:

Comment from the floor regarding the availability and suitability of various types of gate locking systems.

The meeting continued at 8.57.

***RESOLUION 09/014 THAT THE DRAFT TENANCY AGREEMNT, WITH MINOR AMENDMENTS, BE APPROVED AS THE FINAL DOCUMENT.***

Proposed: Cllr. Belcham. Seconded: Cllr. Helen Leftley. For: 5.

Cllr. Belcham then explained the proposed charging structure for the allotment rents and a figure was agreed.

***RESOLUION 09/015 THAT THE RENT FOR A STANDARD SIZE ALLOTMENT GARDEN BE SET AT £35, WITH A FIGURE OF £70 BEING APPLIED TO PLOT ONE WHICH IS MUCH LARGER THAN THE STANDARD PLOTS.***

Proposed: Cllr. Belcham. Seconded: Cllr. Cllr. Langley For: 5.

**THE MEETING CLOSED AT 9.10 P.M.**

**DATE OF NEXT MEETING – 13<sup>TH</sup> MAY 2009.**

**SIGNED CHAIRMAN .....DATE .....**