

CHAPPEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 13th MAY 2009
IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

In the Chair: Cllr. Mrs. S. Chamley.
Present: Mr. C. Cordingley, Mr. N. Ingram, Mr. T. Langley, Mrs. H. Leftley & Mr. P. Neubauer.
Clerk: Mr. K. Butcher.
Also Present CBC Cllr. Peter Chillingworth, and six members of the public.

09/049 ELECTION OF CHAIRMAN.

The meeting commenced at 7.30 p.m. with the Clerk in the Chair.

RESOLUTION 09/016. THAT CLLR. SUSAN CHAMLEY BE ELECTED TO THE POSITION OF CHAIRMAN OF CHAPPEL PARISH COUNCIL.

Proposed: Cllr. Neubauer. Seconded: Cllr. Ingram. For: 5. Abstention: 1.

Cllr. Chamley assumed the Chair.

The formal meeting was suspended to allow:

09/050 PUBLIC FORUM.

At the request of Council Mr. Andy Boutel of A& J Lighting Solutions was in attendance. There had been on-going problems with some of the Street Lights and some were now considered to be beyond economic repair. Mr. Boutel explained various options available to Council regarding replacing the lights and gave details of a grant scheme that could offer 80% grants towards the cost of obtaining replacements. It was agreed that a formal item be placed on the June Agenda and the Clerk was to obtain full details of the Grant Scheme.

Mr. Angus Forrest expressed concerns over the poor quality repairs to the carriageway outside the Church following the installation of a new water supply to the Church. The work was completed on behalf of Anglian Water by Morrisons. Cllr. Cordingley confirmed that the Church were also dissatisfied and were pressing for further repair. Council agreed to await developments before becoming directly involved.

09/051 COLCHESTER BOROUGH COUNCIL COUNCILLOR.

CBC Councillor Peter Chillingworth addressed the meeting on various themes:

- Big Lottery grants are available for Community projects.
- Volunteer drivers were required by the Hospital Transport Service.

- The recent NAP meeting.
- Forthcoming repairs to Spring Gardens Road.
- The delivery of waste bags to residents.
- The forthcoming elections on June 4th.

Cllr. Chillingworth was asked an opinion about Councillors declaring a “conflict of interest” and suggested that the question would be best answered by Andrew Weavers, Monitoring Officer.

The formal Council Meeting resumed at 8.11 p.m.

09/052 WELCOME AND APOLOGIES FOR ABSENCE.

The Chairman welcomed those present. Apologies had been received from Cllr. Belcham who was on holiday.

09/053 DECLARATIONS OF INTERESTS.

Cllr. Cordingley declared an interest in Planning Application 090559 by way of proximity to his own home.

09/054 ELECTION OF VICE CHAIRMAN.

RESOLUTION 09/017. THAT COUNCILLOR NEUBAUER BE ELECTED TO THE POSITION OF VICE-CHAIRMAN OF CHAPPEL PARISH COUNCIL

Proposed: Cllr. Langley . Seconded: Cllr. Cordingley . For: 5. Abstention: 1.

09/055 ELECTION OF REPRESENTATIVES:

RESOLUTION 09/018. THAT COUNCILLOR CHAMLEY BE COUNCIL REPRESENTATIVE TO THE COLCHESTER ASSOCIATION OF LOCAL COUNCILS.

Proposed: Cllr. Leftley. Seconded: Cllr. Ingram. For: 5. Abstention: 1.

RESOLUTION 09/019. THAT COUNCILLOR LEFTLEY BE COUNCIL REPRESENTATIVE TO THE ESSEX ASSOCIATION OF LOCAL COUNCILS.

Proposed: Cllr. Chamley. Seconded: Cllr. Ingram. For: 5. Abstention: 1.

RESOLUTION 09/020. THAT COUNCILLOR LEFTLEY BE COUNCIL REPRESENTATIVE TO THE VILLAGE HALL COMMITTEE.

Proposed: Cllr. Chamley. Seconded: Cllr. Cordingley . For: 5. Abstention: 1.

RESOLUTION 09/021. THAT COUNCILLOR BELCHAM BE COUNCIL REPRESENTATIVE TO THE P3 SCHEME.

Proposed: Cllr. Chamley. Seconded: Cllr. Langley. For: 6..

09/056 CONSIDERATION OF STANDING ORDERS AND FINANCIAL REGULATIONS FOR RE-ADOPTION.

RESOLUTION 09/022. THAT THE STANDING ORDERS AND FINANCIAL REGULATIONS OF CHAPPEL PARISH COUNCIL BE READOPTED WITHOUT MODIFICATION.

Proposed: Cllr. Langley. Seconded: Cllr. Leftley. For: 6.

09/057 CONFIRMATION THAT THE CLERK TO ACT AS RESPONSIBLE FINANCIAL OFFICER TO THE COUNCIL.

RESOLUTION 09/023. THAT MR. K. BUTCHER (CLERK) CONTINUE TO ACT AS THE RESPONSIBLE FINANCIAL OFFICER OF CHAPPEL PARISH COUNCIL FOR 2009 – 2010.

Proposed: Cllr. Chamley. Seconded: Cllr. Neubauer. For: 6.

09/058 CONFIRMATION OF MINUTES –MEETING HELD 8TH APRIL.

The Clerk informed the meeting that two spelling errors had been corrected in the draft and two words added in section regarding Planning Application 090399, to read “The Clerk was instructed to contact....”

RESOLUTION 09/024. THAT THE DRAFT MINUTES OF THE APRIL MEETING, SUBJECT TO THE AMENDMENTS DETAILED BE APPROVED AS BEING A TRUE RECORD OF THAT MEETING.

Proposed: Cllr. Neubauer . Seconded: Cllr. Langley . For: 4. Abstentions. 2 (Absent)

09/059 CHAIRMAN’S BRIEFING.

The Chairman outlined the key points of activity for the past year. These included the development of the Parish Field, the acquisition of Goal Posts and Nets and new Play Equipment. Mention was also made of Planning, Footpaths, Thanks were extended to Councillors and the Clerk for the invaluable contributions they had made.

09/060 CORRESPONDENCE.

Mail received by the Clerk was on Public display.

09/061 FINANCIAL MATTERS:

The Clerk informed the meeting that two payments had been received:

A transfer from Colchester Borough Council in the sum of £5,908.00 being the Annual Parish Grant and half the Precept, and a cheque to the value of £2,705.16 being the full VAT refund as requested.

The Clerk then presented six accounts for approval being:

Allianz – (Aon) Annual Insurance Premium. – £1,236.00

K. Butcher Office equipment £62.99

Membership of SLCC - £47.

G & J Barron – Hedge cutting - £75 + VAT

Guildhall Services –grass cutting - £130 +VAT

Mr. S. Hodge. Village ranger -17 hours at usual rate.

Each account was discussed in turn. The Clerk also informed Council that further invoices had been received since the publication of the Agenda.

RESOLUTION 09/025 THAT THE SIX ACCOUNTS, AS DETAILED BE APPROVED FOR IMMEDIATE PAYMENT.

Proposed: Cllr. Neubauer. Seconded: Cllr. Ingram. For: 6.

ACCOUNTS 2008 – 2009.

The Clerk presented end of year accounts for approval.

RESOLUTION 09/026 THAT THE YEAR END ACCOUNTS, AS PRESENTED BE APPROVED FOR SUBMISSION TO THE INTERNAL AUDITOR.

Proposed: Cllr. Neubauer. Seconded: Cllr. Chamley For: 6.

09/062 PLANNING MATTERS:

It was noted that application **090142** for a New WC and Garden Store at St. Barnabas Chapel had been withdrawn.

It was further noted that application **090345** for a two storey side extension and rear conservatory at 7 Pontisbright Cottages, Spring Gardens Road – had been granted with two conditions.

Council then considered application **090559** for the retention of use of land for permanent stationing of twelve caravans for occupation by gypsy families - including the erection of small toilet/washing sheds and laying of hardcore/chipping surfaces at Orchard Place, Vernons Road, Chappel.

It was noted that an extension of time until June 5th for the submission of comments had been allowed. Concerns regarding the materials being used for hardcore were expressed.

RESOLUTION 09/27. THAT THE ENVIRONMENT AGENCY BE CONTACTED SEEKING ASSURANCE THAT MATERIALS BEING USED AT ORCHARD PLACE COMPLIED WITH REQUIRED SPECIFICATIONS.

Proposed: Cllr. Chamley Seconded: Cllr. Neubauer. For: 6.

09/063 MEMBER'S QUESTIONS.

No questions received.

09/064 TO CONSIDER GRANTING FINANCIAL SUPPORT TO THE LOCAL FIRST RESPONDER TEAMS.

Cllr. Chamley, who is a trained First Responder, though not currently on standby for callout, declared an interest in this item. Council discussed this matter at length and were sympathetic to the request. However, funds were “tight” and Council had already been alerted to possible items of expenditure that had not featured in the Budget set, such as Street Light replacements and reconnection fees. The Clerk advised that a donation should be put on hold until later in the financial year when the financial position of Council would be clearer.

RESOLUTION 09/28. THAT A DECISION REGARDING A GRANT TO THE FIRST RESPONDER GROUP BE DELAYED UNTIL THE END OF THE FINANCIAL YEAR.

Proposed: Cllr. Langley Seconded: Cllr. Cordingley. For: 6.

It was agreed that the Clerk would write to the First Responder Group to explain the financial situation of Council.

The meeting closed at 9.52.

DATE OF NEXT MEETING – 10TH JUNE 2009.

SIGNED CHAIRMANDATE