

CHAPPEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 10th JUNE 2009
IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

In the Chair: Cllr. Mrs. S. Chamley.
Present: Cllrs. Mr. R. Belcham, Mr. C. Cordingley, Mr. N. Ingram,
Mr. T. Langley, & Mr. P. Neubauer.
Clerk: Mr. K. Butcher.
Also Present CBC Cllr. Peter Chillingworth, and one member of the
Public.

09/066 WELCOME AND APOLOGIES FOR ABSENCE.

The Chairman welcomed those present. The Chairman informed the meeting that news had just been received of the death of Mr. Bob Wilson, a good friend to the Village and keen supporter of Council activity.

Apologies had been received from Cllr. Helen Leftley who was away on holiday.

The formal Council meeting was suspended at 7.35 p.m. to allow:

09/067 PUBLIC FORUM.

Mr. Angus Forrest asked for information relating to the as yet unrepaired verge near the Church.

09/068 COLCHESTER BOROUGH COUNCIL COUNCILLOR.

CBC Councillor Peter Chillingworth addressed Council on various matters:

- The election of Anne Brown as County Councillor.
- A forthcoming meeting to be held in Swan Grove organised by Colchester Borough Homes.
- The Colchester Youth Awards Scheme.

Cllr. Chillingworth also responded to a question regarding the likely time scale for the Planning Application in Vernons Road.

The Formal Council Meeting continued at 7.45 p.m.

09/069 DECLARATIONS OF INTERESTS.

Cllr. Chamley declared an interest in Agenda item 09/073 (husband receiving payment), Cllr. Cordingley in Planning matters 090330 (proximity) and 090719 (Church Warden) and

Cllr. Ingram in item 09/073 (receiving re-imburement of monies paid on behalf of Council).

09/070 CONFIRMATION OF MINUTES –MEETING HELD 13TH MAY 2009.

The Clerk informed the meeting that the draft circulated had been improved by rewording Resolution 09/27 and subsequent repagination.

RESOLUTION 09/29 THAT THE AMENDED DRAFT MINUTES OF THE MEETING HELD ON 13TH MAY 2009 BE ACCEPTED AS BEING A TRUE RECORD OF THE MEETING.

Proposed: Cllr. Langley. Seconded: Cllr. Cordingley. For. 5. Abstention. 1. (Absent).

09/071 CHAIRMAN'S BRIEFING.

The Chairman detailed recent refurbishment undertaken at the Hall and informed that meeting that most historic debts had now been collected by the new committee. Hire charges are to be reviewed and a new sign for the Hall is planned. Council was reminded of the invitation extended by White Colne Parish Council to meet and discuss common issues. Details of various events being organised by the Millennium Green Trust were given.

09/072 CORRESPONDENCE.

Correspondence received by the Clerk was on Public Display. The Clerk had been advised by the Officer dealing with Planning Application 090399 that the matter had been referred to the Planning Committee meeting to be held on June 11th. Council discussed the matter and the Clerk offered to submit further detailed comments.

09/073 FINANCIAL MATTERS:

It was noted that an account from R. Barron for work to the allotments in the sum of £10,000 would be forwarded to Colchester Borough Council and Essex County Council for approval and direct payment under a grant scheme.

The Clerk presented nine invoices for consideration of immediate payment:

BTCV Enterprises – Wild flower plants £1631.85

Guildhall Services – Grass cutting - £95 + VAT

J. Chamley –work to highway over VG113 - £120 + VAT

J, Turner – Internal Audit Fee - £195.

K. Butcher Salary – 1st Quarter at agreed rate.

K. Butcher Clerk Expenses – £28.23

N. Ingram refund for gravel purchased re VG113 - £300 + VAT

P3 VAT overpayment to refund £54.39

Village Ranger – 17 hours at usual rate.

It was noted that the Clerk had mistyped the value of his expenses on the Agenda (£22.23) which should have read £28.23. Council approved payment of the higher figure.

RESOLUTION 09/30 THAT THE EIGHT ACCOUNTS AS DETAILED BE APPROVED FOR IMMEDIATE PAYMENT.

Proposed: Cllr. Belcham. Seconded: Cllr. Neubauer. For. 6.

09/074 PLANNING MATTERS:

Applications:

090685 Application of Certificate of Lawful Development for retention of mobile home and residential use thereof at Spendpenny Forge, Swan Street, Chappel.

Council discussed this matter in detail and all were content that the representations made were correct.

RESOLUTION 09/31 THAT THE CLERK SUBMIT COMMENTS REFLECTING THE VIEW OF COUNCIL THAT THE REPRESENTATIONS MADE WERE TRUE AND FAIR.

Proposed: Cllr. Chamley Seconded: Cllr. Neubauer. For. 6.

090719 New WC and garden shed with access paths to rear churchyard. Resubmission of 090142 at St Barnabas Chapel, The Street, Chappel.

Council discussed this matter in detail and were content that the submitted plans were appropriate for their purpose, and expressed no concerns.

RESOLUTION 09/32 THAT THE CLERK SUBMIT COMMENTS REFLECTING THE VIEW OF COUNCIL THAT THERE WERE NO CONCERNS WITH THE PLANS AS PRESENTED.

Proposed: Cllr. Chamley. Seconded: Cllr. Neubauer. For. 6.

09/075 MEMBER'S QUESTIONS.

No questions were received.

09/076 TO CONSIDER APPLYING FOR GRANT TOWARDS COST OF REPLACING STREET LIGHTING.

The Clerk presented a report regarding the costs involved in replacing street lights, and the associated costs.

RESOLUTION 09/33 THAT THE CLERK CONTACT "A & J LIGHTING SOLUTIONS" TO DETERMINE THE CONDITION OF LIGHTS, DEVELOP A SCHEME OF PROPOSED WORKS, AND SUBMIT A COST ANALYSIS TO ESSEX COUNTY COUNCIL FOR GRANT AID APPROVAL.

Proposed: Cllr. Langley Seconded: Cllr. Belcham. For. 6.

09/077 TO CONSIDER SIGNING THE ANNUAL STATEMENT OF ACCOUNTS, AND CERTIFICATE OF SIGNIFICANT VARIANCES, FOR SUBMISSION TO THE AUDIT COMMISSION.

The Clerk produced the final version of the 2008/2009 accounts as approved by the Internal Auditor together with an analysis of significant variations.

RESOLUTION 09/34 THAT THE 2008/2009 ACCOUNTS, AS APPROVED BY THE INTERNAL AUDITOR, TOGETHER WITH THE ANALYSIS OF SIGNIFICANT VARIATIONS BE APPROVED FOR SIGNING BY CHAIR AND CLERK FOR SUBMISSION TO THE AUDIT COMMISSION.

Proposed: Cllr. Neubauer Seconded: Cllr. Belcham. For. 6.

09/078 TO CONSIDER, AGREE AND APPROVE THE ANNUAL GOVERNANCE STATEMENT FOR SUBMISSION TO THE AUDIT COMMISSION.

Each element of the Annual Governance Statement (Page 2 of the Annual Return) was considered in turn and the response agreed.

RESOLUTION 09/35 THAT THE ANNUAL GOVERNANCE STATEMENT COMPLETED AS APPROVED BY COUNCIL BE SIGNED BY CHAIR AND CLERK FOR SUBMISSION TO THE AUDIT COMMISSION.

Proposed: Cllr. Neubauer Seconded: Cllr. Belcham. For. 6.

The meeting closed at 9.07.

DATE OF NEXT MEETING – 8TH JULY 2009.

SIGNED CHAIRMANDATE