

CHAPPEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 12th APRIL 2006
IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

In the Chair: Cllr. Mrs. S. Chamley.
Present: Mr. C. Cordingley, Mr. T. Crozier, Mr. N. Ingram
& Mr. P. Neubauer.
Clerk: Mr. K. Butcher.
Also Present CBC Cllr. Peter Chillingworth, and seven members of the public.

06/39 WELCOME & APOLOGIES FOR ABSENCE

Cllr. Chamley welcomed all present to the meeting. The Clerk informed the meeting that apologies had been received from Cllrs. Belcham and Baker.

06/40 DECLARATION OF INTERESTS

There were no declarations of interest.

06/41 CONFIRMATION OF MINUTES – JANUARY MEETING.

The amended Minutes of the January meeting, as agreed at the last full Council Meeting were presented, and signed as being a true record of the meeting.

06/42 CONFIRMATION OF MINUTES – MARCH 20TH - EXTRA-ORDINARY MEETING.

The Minutes of the extra-ordinary meeting were discussed and signed as a being a true record of the meeting.

06/43 CONFIRMATION OF MINUTES – MARCH MEETING.

The Minutes of the March meeting were discussed and signed as being a true record of the meeting.

06/44 CHAIRMAN'S BRIEFING

Cllr. Chamley reported that the Football Field had been made more secure in an attempt to prevent unauthorised entry by vehicles. She extended the thanks of the Council to Mr. Richard Fordham who had provided some tree trunk sections, and the manpower to position them, free of charge. Cllr. Chamley felt that all that could be reasonably done to avoid unlawful occupation had been done.

Cllr. Chamley reported that she had met with Cllrs. Ingram and Cordingley and the Gypsy Liaison Officer and they had inspected the areas of the viaduct, play area, football field, etc., and the preventative measures introduced by the Council had been approved.

Cllr Chamley reported that she had, over the previous two weeks, walked the majority of footpaths in Chappel. She encouraged all to walk the paths, the primroses were just lovely at the present time.

It was noted that following the appeal at the last meeting for the return of all Council files only one small file had been returned.

06/45 CORRESPONDENCE

The Clerk confirmed that details of all mail received by him up until 11th April had been circulated to all Councillors. The Clerk brought particular attention to the letter recently received from Bond Contractors which gave outline costs for the proposed drainage, levelling and reseeded works to the Football Field.

06/46 FINANCIAL MATTERS:

The Clerk presented a draft document indicating the Income and Expenditure for the previous financial year, as known. It was explained to Council that the present Banking arrangements were conducted only by post and that details of interest earned on the various accounts held were not yet to hand. Arising from this the Clerk agreed to investigate various Banking services and to report back to the next meeting.

It was noted that the £1000 "Lord Hanningfield" grant had not yet been spent. The Clerk informed the meeting a paper shredder and a simple, cost efficient photo-copier would be useful, and undertook to investigate the costs of each and to report back to the next meeting.

Two accounts were presented for approval. It was noted that the cheque in favour of the Village Ranger was not fully detailed, this was for reasons of confidentiality. The Clerk agreed to circulate current rates of pay for all Council employees to all Councillors. The accounts were then agreed for payment:

1321 EALC	£350 . 00
1322 Village Ranger	at agreed rate.

RESOLUTION 21/06 THAT CHEQUES FOR THE APRIL APPROVED ACCOUNTS BE SIGNED.

06/47 PLANNING MATTERS:

The Clerk informed the meeting that one Notice of Planning Approval had been received:

F/COL/05/0942 East Anglian Railway Museum, Approved, 7 Conditions

Two planning applications were considered:

C/COL/06/0481 Willow Cottage, Swan Street, Mr. Brewster.

Change of use of land , agricultural to domestic garden.

Approved after discussion.

LB/COL/06 /0535 I Viaduct Farm Cottages. Installation of SKY TV Satellite dish.

Approved after discussion.

The Clerk was instructed to write to CBC informing them of the Council decision.

06/48 CBC/ECC COUNCILLOR'S REPORT/POLICE BRIEFING

The meeting was suspended and CBC Councillor Peter Chillingworth informed the meeting that:

There were forthcoming meetings to introduce the new Neighbourhood Policing Scheme.

That P.C. Sanders had been "replaced by P.C. Everitt.

That there were elections in May in some of the CBC Wards.

That the Colne Valley Path was soon to be officially launched.

Arising from a question from a member of the Public that complaints regarding the Waste recycling Service could be made by calling 011206 282700.

06/49 PUBLIC FORUM (MEETING SUSPENDED)

There were no Public questions.

06/50 MEMBER'S QUESTIONS (MEETING RESTARTED).

A question was asked regarding progress with the issue of Parking at the School and Village Green. After some discussion it was agreed that the subject would be placed on the Agenda for the next meeting.

Cllr. Chamley reported that she had received a letter regarding the state of the Minute Books, and related Parish Records, and requesting that anyone forward copies of any communications they had received from Cllr. Baker which mentioned Cllr. Ingram in any derogatory way.

06/51 FOOTBALL FIELD – TO ESTABLISH COUNCIL POLICY TOWARDS ITS IMPROVEMENT AND USE.

Cllr. Cordingley introduced this item. Council was reminded that the project had been the subject of discussion at the last Joint Parish Meeting and that Wakes Colne Parish Council would need to be kept informed of progress.

RESOLUTION 22/06 THAT A FURTHER SITE MEETING BE HELD WITH BOND CONTRACTS SO THAT, AT THE NEXT MEETING OF THE COUNCIL, DECISIONS CAN BE TAKEN AND RESOLUTIONS PASSED GIVING EFFECT TO AN AGREED RANGE OF IMPROVEMENTS TO THE FOOTBALL FIELD.

THAT APPLICATIONS FROM ALL CLUBS AND GROUPS IN THE COMMUNITY BE CONSIDERED FOR THE USE OF THE FIELD FOR MATCHES AND TRAINING SESSIONS AND THAT PAYMENT IS MADE TO THE COUNCIL FOR EACH MATCH OR SESSION AT A MUTUALLY AGREED RATE IF APPROPRIATE.

THAT MAINTENANCE OF THE FIELD, INCLUDING GRASS CUTTING, REMAINS UNDER THE CARE AND CONTROL OF THE COUNCIL. MARKING OUT TO BE THE RESPONSIBILITY OF THE ORGANISATION USING THE FACILITY.

THAT NO OTHER FACILITIES ARE PROVIDED OTHER THAN FOOTBALL GOAL POSTS AND NETS.

THAT IT WILL BE REQUESTED THAT CARS AND OTHER TRANSPORT BELONGING TO PLAYERS AND SUPPORTERS ARE NOT PARKED ON THE FIELD OR ANY OTHER GRASSED AREA.

Proposed: Cllr. Cordingley. Seconded Cllr. Ingram. Vote: All in favour.

It was agreed that Mr. G. Bedford, Wakes Colne Football Club, be invited to the site meeting with Mr. Bond.

06/52 ALL CORRESPONDENCE REGARDING CHAPPEL PARISH COUNCIL TO BE CONDUCTED VIA THE CLERK.

Cllr. Chamley explained the need for consistency in communications with external agencies and the importance of having information available to all Councillors at all times. Any correspondence not dealt with by the correct method could be considered as not being CPC business.

RESOLUTION 23/06 THAT ALL COUNCIL BUSINESS BE CONDUCTED VIA THE CLERK.

Proposed: Cllr. Chamley. Seconded Cllr. Ingram. Vote: All in favour.

06/53 *PLAY EQUIPMENT*

Cllr. Ingram informed the meeting of progress made with the Play Equipment Project and gave details of the fund raising activities to date.

RESOLUTION 24/06 THAT CRADLE SWINGS BE PURCHASED AND INSTALLED ON EXISTING, OR NEW FRAMES, AS APPROPRIATE, TO BE PAID FOR FROM MONIES ALREADY RAISED BY THE FUND RAISING GROUP.

Proposed: Cllr. Ingram. Seconded Cllr. Neubauer. Vote: All in favour.

RESOLUTION 25/06 THAT THE PREPARED APPLICATION FOR GRANT FUNDING TOWARDS THE PLAY EQUIPMENT PROJECT BE SUBMITTED TO COLCHESTER BOROUGH COUNCIL.

Proposed: Cllr. Neubauer. Seconded Cllr. Cordingley. Vote: All in favour.

It was further agreed that a small quantity of grass seed be purchased to improve the areas of grass where improvement works had occurred on the Play equipment site.

06/54 *FOOTBALL FIELD*

In view of the decisions made earlier in the meeting it was agreed that this Agenda item was now superfluous. .

After discussion it was agreed that the Annual Village Meeting would be held at 7.00 p.m. on Wednesday May 10th , followed immediately by the Annual General meeting of Chappel Parish Council.

**THE MEETING CLOSED AT 9.40.
DATE OF NEXT MEETING – 10TH MAY 2006.**

SIGNED CHAIRMANDATE