

CHAPPEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 8th FEBRUARY 2006
IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

In the Chair: Cllr. Mrs. S. Chamley.
Present: Cllrs. Dr. K. Baker, Mr. C. Cordingley,
Mr. T. Crozier, Mr. N. Ingram & Mr. P. Neubauer.
Clerk: Mr. K. Butcher.
Also Present Cllr. Peter Chillingworth, Cllr. Tony Clover and fourteen
members of the public.

06/13. WELCOME & APOLOGIES FOR ABSENCE.

The Chairman welcomed those present.

06/14. CBC/ECC COUNCILLOR'S REPORT/POLICE BRIEFING

Cllr. Peter Chillingworth addressed the meeting and commented on several issues:

The forthcoming Special Planning Meeting regarding the Visual Arts Centre.

The Western Relief Road.

The Community Stadium is "on target".

The East of England Plan – "Examination in Public" - proposed 478 000 new homes, 123 000 in Essex with 17 100 in Colchester. There were 40 hectares of land that may be proposed for development at Great Tey.

Cllr. Tony Clover addressed the meeting and commented on three issues:

The redevelopment of the A120 Braintree to Marks Tey section – new report imminent.

Possible Local Government Reorganisation with Unitary Authorities of about 500 000 people and "Parishes" of 5000.

Track across Village Green – requested that no discussion take place but that a sub-committee be established A letter from Jackie Millward (ECC – legal department) was awaited re status of track.

Cllr. Clover left the meeting at 19:38.

06/15. DECLARATION OF INTERESTS.

Cllr. S. Chamley declared an interest in Agenda item 06/25 and explained that this was because of a previous challenge, but she did not feel that she had an interest in the Village Green that was any greater than that of any other Councillor.

06/016. CONFIRMATION OF MINUTES.

Cllr. Baker suggested six amendments to the minutes which were read to the meeting. It was agreed that the Clerk would enter the amendments into the minutes and the revised document would be circulated to Councillors for consideration. Final draft of minutes to be signed at the next meeting.

06/17. CHAIRMAN'S BRIEFING.

Cllr. Chamley commented on several issues:

The costs of the forthcoming election had been estimated at £54 – 83 if uncontested, £650 if contested with a further cost of £110 if Poll Card delivery was required.

The Clerk had commenced the Essex Equals Three course and a bursary of £200 had been received.

Various Courses for Councillors were available.

Following a visit to Chappel by PC Clothier and a representative of ECC Highways a Traffic regulation Order was to be introduced at the Primary School.

There was a possibility of a Zebra Crossing being established on the Main Road.

The Hedge along the main Road against the Parish Field had been cut.

Various facts relating to the Football Project were being checked but the Council was keen to see the project progress.

Clarification regarding the terms of the £15 000 grant from CBC for the Football Project was needed.

06/18. CORRESPONDENCE.

A list of all correspondence received by the Clerk had been circulated to Councillors before the meeting.

06/19. FINANCIAL MATTERS.

Six Invoices were presented for consideration:

Guildhall (Grass Cutting)	£106 – 93	Cheque No. 1308
CBC (Lighting Charges)	£249 – 72	Cheque No. 1309
E C Wilson (Village Ranger)	£102 – 00	Cheque No. 1310
C & WC Village Hall (50% Grant)	£500 – 00	Cheque No. 1311
C & WC Village Hall (Room Hire)	£ 90 – 00	Cheque No. 1312
G & J Barron (Hedge Cutting)	£ 41 – 13	Cheque No. 1313

The invoice from Guildhall was questioned and payment deferred.

It was noted that the Invoice for Village Hall Hire included all the costs for joint meetings with Wakes Colne PC and it was suggested that Wakes Colne PC be invited to pay for the next four joint uses of the Hall.

RESOLUTION 08/06. TO SIGN REMAINING CHEQUES FOR OTHER APPROVED PAYMENTS.

Proposed Cllr. Chamley. Seconded Cllr. Baker . For: 6.

The Clerk informed the meeting that the accounts were expected to be passed to the Internal Auditor very soon and that the auditor had advised that his fee would be £150 – 00.

RESOLUTION 09/06. THAT AN INTERNAL AUDITORS FEE OF £150 FOR AUDITING THE ACCOUNTS FOR THE YEAR 2004/2005 BE APPROVED.

Proposed Cllr. Neubauer. Seconded Cllr. Ingram . For: 6.

It was suggested that the grant of £1000 from ECC be used to pay for fencing repairs around the pond. It was agreed that invitations to tender for the work be hastened.

06/20. PLANNING MATTERS.

Application:

F/COL/06/0148 Toad Hall, Colchester road. – Demolition of existing dwelling and construction of replacement.

The plans were available for inspection. The matter was deferred.

06/021. PUBLIC FORUM (*MEETING SUSPENDED*).

Questions were asked relating to:

The Football Project. A Public Meeting was proposed and initially arranged for Thursday 16th February at 7.30 p.m.

The last time that the Council Accounts were “signed off” as correct.

The circumstances that might prevail that might cause/enable the Football Field to be offered for sale.

The lack of repair to the post at the entrance to the Village Green.

Progress with obtaining quotations for the repair of the fence to the Village pond.

06/22. MEMBER’S QUESTIONS

(7 DAYS NOTICE IN WRITING TO CHAIRMAN)

No questions were submitted.

06/23. INTRODUCTION OF DRAFT FINANCIAL REGULATIONS.

The Clerk introduced the Financial Regulations document previously circulated to Councillors. It was pointed out that the Council had already had such a document. It was agreed that Councillors would give detailed consideration to the new document, in particular the stated financial limits, and that adoption of the document would be considered at the next meeting.

Arising from the discussion, it was also agreed that the Clerk would investigate progress made on an earlier Council Resolution regarding establishing the costs associated with an Audit Trail relating to the creation, and activities, of the Millennium Green Trust.

06/24. CONSIDERATION OF THREE QUOTATIONS FOR NEW PLAY EQUIPMENT.

Cllr. Ingram presented a detailed analysis of equipment and costs from three potential suppliers of playground equipment, and detailed locations where similar equipment could be inspected.

RESOLUTION 10/06. THAT THE MOUND OF EARTH ON THE CHILDRENS PLAY AREA BE MOVED AND SPOIL USED TO REPAIR THE CHILDRENS PLAY AREA AS APPROPRIATE.

Proposed: Cllr. Ingram. Seconded: Cllr. Cordingley. For: 5 Abstentions: 1

After further discussion it was also resolved:

RESOLUTION 11/06 THAT RESOLUTION 10/06 BE SUBJECT TO GAINING THE NECESSARY APPROVALS FROM BOTH ENGLISH NATURE AND THE LEVINGS CHARITY.

Proposed: Cllr. Ingram Seconded: Cllr. Cordingley. For: 6

It was suggested that the Clerk book the annual inspection of the Play Equipment for May with RoSPA. It was agreed that Cllr. Baker obtain an alternative quotation.

06/25. REPAIR OF TRACK ALONG VILLAGE GREEN TO PLAY EQUIPMENT AND MILLENNIUM |GREEN.

It was noted that a letter was awaited from J. Millward, ECC, regarding the legal situation of undertaking repairs to the track across the Village Green.

RESOLUTION 12/06. THAT THE QUOTATION FROM BRETT AND CO. OF IPSWICH TO PROVIDE 20 TONNES OF SHINGLE AT £14.85 PER TONNE BE ACCEPTED.

Proposed: Cllr. Neubauer Seconded: Cllr. Ingram. For: 3 Against: 2 (Cllrs. Baker and Crozier requested it be noted they were against).

06/26.(Incorrectly numbered 06/25 on agenda.) QUOTATIONS FOR GRASS CUTTING.

It was agreed that local contractors be requested to submit quotations for grass cutting on public areas within the Parish, the quotations to be for the next three years.

**THE MEETING CLOSED AT 9.42.
DATE OF NEXT MEETING – 8TH MARCH 2006.**

SIGNED CHAIRMANDATE