

CHAPPEL PARISH COUNCIL

Minutes of the Meeting of Chappel Parish Council held commencing
at 7.30 pm on Wednesday 14 June 2006 at The Village Hall, Colchester Road, Chappel

In the Chair: Cllr. Mrs. S. Chamley.
Present: Cllrs: Dr. K. Baker, Mr. R. Belcham, Mr. T. Crozier, Mr.
N. Ingram, & Mr. P. Neubauer.
Clerk: Mr. R. Bowran.
Also Present CBC Cllr. Peter Chillingworth, and five members of the public.

2006/68 WELCOME AND APOLOGIES FOR ABSENCE

Chairman introduced Richard Bowran who would act as clerk for the meeting.

Apologies received from:
Cllr Chris Cordingley.
Clerk – Kenn Butcher.

2006/69 DECLARATIONS OF INTEREST

Chairman declared a personal interest in agenda item 2006/82.

2006/70/1 TO APPROVE AND AUTHORISE THE CHAIRMAN TO SIGN THE MINUTES OF THE

Council meeting held on 10 May 2006

RESOLUTION 36/06: THAT THE CHAIRMAN SHOULD SIGN THE MINUTES.

Proposed Cllr. Belcham Seconded Cllr. Ingram. For : 5. Abstentions 1.

2006/70/2 TO APPROVE AND AUTHORISE THE CHAIRMAN TO SIGN THE MINUTES OF THE

Annual Meeting of the Council held on 10 May 2006

RESOLUTION 37/06: THAT THE CHAIRMAN SHOULD SIGN THE MINUTES.

Proposed Cllr. Neubauer. Seconded Cllr. Belcham For : 5. Abstentions 1.

2006/71 CHAIRMAN'S BRIEFING

Best wishes were sent to the Clerk's wife, Sheila Butcher, for a speedy recovery. All CPC members had been advised of the Clerk's personal circumstances. Chairman had received a letter from the Clerk alleging harassment. Chairman will initiate an investigation into the allegations.

Chairman commented that the Clerk was answerable to the whole Council and not to individual councillors. Chairman directed that, *pro tem*, all correspondence from councillors should be directed through the Chairman.

A late e-mail had been received, via Wakes Colne Parish Clerk, from Essex CC Highways suggesting a joint road marking scheme with Wakes Colne as a traffic calming measure. A proposal will be put on the agenda for the July meeting. In the interim, Clerk to advise Highways that in principle Chappel PC was in favour of the scheme.

Announced that PC Keeble had been allocated to the village and intended to be at the next meeting of the Council.

Announced that John Rees (Millennium Green Trust) had sent out 3000 invitations to the Fun Day scheduled for Sunday 25 June. He had asked if the football field could be used for overflow car parking. Charges for this facility were discussed and it was agreed to ask the organisers for a donation in this respect.

Chairman celebrated a highly successful Open Gardens Day last Sunday 11 June

2006/72 CORRESPONDENCE REPORT AND PROPOSAL TO ADOPT P3 SCHEME

Correspondence report duly received.

Concept of P3 scheme explained to some councillors. Agreed that full council will assume responsibility for footpaths. Initial survey is needed to assess scope of works. Chairman and Cllr Baker to lead.

2006/73 FINANCE REPORT

RESOLUTION 38/06: THAT INVOICES TOTALLING £1 074 . 17 SHOULD BE PAID AS PER SUBMITTED SCHEDULE

It was noted that a hire charge for a joint meeting was included in the invoice for the Village Hall and it was agreed a payment, reduced by £6 to £18 be made.

Proposed Cllr. Belcham Seconded Cllr. Chamley. For : All.

2006/74 PLANNING APPLICATIONS FOR CONSIDERATION

Cllr. Neubauer reported on outcomes from previous meeting.

Application LB/COL/06/0535, Installation of Sky Satellite Dish at I Viaduct Farm Cottages, approved with conditions.

Application C/COL/06/0481 Change of use of agricultural land to domestic garden at Willow Cottage, Swan Street approved with conditions.

There was one new application for consideration:

Application F/COL/06/0859, resubmission of earlier application with changes at Toad Hall, Colchester Road. No objections, requested that neighbours be consulted.

2006/75 CBC/ECC COUNCILLOR'S REPORT

Borough Cllr Peter Chillingworth mentioned Colne Countryside Project and the 22.5 mile Colne Valley Walkway. He also mentioned the initiation of the Halstead Water Storage System.

Meeting Suspended

2006/76 PUBLIC SESSION

Kathy Swann asked whether there would be charge to children of the football field when it was finished. Chairman assured that the only charges made would be to formal football teams using the facility.

Michael Baker asked each individual councillor if they had made a contribution to the recent "Newtsletter" in circulation. All responded in the negative.

Meeting Resumed

2006/77 MEMBERS' QUESTIONS

Cllr Crozier stated first, that in his letter to the Clerk dated 02 June he had said that he had not received copies of documents, including the April agenda while his computer had been down. Clerk had requested a list of missing items.

Cllr Crozier stated second, that he had requested the Clerk to report the incident of the refusal of Councillors to sign cheques for amount previously resolved for payment by Council.

Acting Clerk offered to give an opinion if all the relevant facts were made available to him. Cllr Baker said she would forward such papers to him.

Question of legality of the Levings Charity was raised. Chairman asked that all relevant papers be made available to her and suggested that the Trustees be invited to address the Council on the issue.

2006/78 TO ADOPT A FREEDOM OF INFORMATION POLICY

Chairman presented an overall policy statement and a model Publication Scheme. Agreed that this was a work-in-progress and a proposal be brought before Council at the July meeting.

2006/79 TO CONSIDER CAR PARKING ARRANGEMENTS FOR THE PARENTS OF CHILDREN AT CHAPPEL SCHOOL

Cllr Cordingley being absent, item was deferred to the July agenda

2006/80 TO RECEIVE A PROPOSAL FOR THE CHAPPEL PARISH WEB-SITE

Two quotations presented. Quotation from Sky Blue preferred at a lower cost and with work having been seen previously.

RESOLUTION 39/06: THAT THE QUOTATION TO SET UP AND HOST A WEB-SITE FOR CHAPPEL PARISH COUNCIL BY SKY-BLUE AT A COST OF £1,200 BE ACCEPTED.

Proposed Cllr. Belcham Seconded Cllr. Neubauer. For : All.

2006/81 TO CONSIDER QUOTATION FOR FENCING WORKS.

Three Tenders for the provision of various areas of fencing were opened by the Clerk in the presence of a Councillor from Mount Bures. Discussion about the implications presented by the presence of Newts in the Footbridge area.

RESOLUTION 40/06: THAT THE TENDER FROM JMC FOR AREA 1, THE FOOTBALL FIELD AT A COST OF £660 AND AREA 2, THE PLAY AREA AT A COST OF £845 BE ACCEPTED

RESOLUTION 41/06: TO SEEK A REVISED QUOTATION FROM JMC FOR AREA 3, THE FOOTBRIDGE AREA FOR THE SECTION FROM THE FOOTBRIDGE TO THE SWANN PH.

RESOLUTION 42/06.: THAT THE TENDER FROM JMC FOR AREA 4, THE POND AREA AT A COST OF £1,270 BE ACCEPTED, BUT ONLY EXECUTED AFTER APPROVAL RELATING TO THE NEWTS HAD BEEN OBTAINED FROM ENGLISH NATURE.

Proposed Cllr. Ingram Seconded Cllr. Belcham. For : All.
(All three resolutions taken as a block)
Vice Chairman took the chair

2006/82 TO CONSIDER CUTTING OF THE PARISH FIELD.

RESOLUTION 43/06.: THAT THE PARISH FIELD BE CUT BY JAMES CHARMLEY AT A COST OF £80 + VAT

Proposed Cllr. Belcham. Seconded Cllr. Crozier. For : Five.

Chairman took the chair.

The meeting closed at 22.00

The next meeting of the Council will be held on Wednesday 12 July 2006 at 7.30 pm at The Village hall, Colchester Road, Chappel.

SIGNED CHAIRMAN**DATE**