

# CHAPPEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 8<sup>th</sup> MARCH 2006  
IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

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In the Chair: Cllr. Mrs. S. Chamley.  
Present: Cllrs. Dr. K. Baker, Mr. C. Cordingley,  
Mr. T. Crozier, Mr. N. Ingram & Mr. P. Neubauer.  
Clerk: Mr. K. Butcher.  
Also Present Cllr. Peter Chillingworth, and six members of the public.

## **06/27 WELCOME & APOLOGIES FOR ABSENCE**

The Chairman welcomed those present. Apologies were noted from ECC Councillor Tony Clover.

## **06/28 CBC/ECC COUNCILLOR'S REPORT/POLICE BRIEFING**

The correctness of allowing third parties to address the meeting was questioned and after discussion all Councillors agreed to allow CBC Councillor Peter Chillingworth to address the meeting. Cllr Chillingworth informed the meeting that application packs for the Parish Grant Scheme would be dispatched imminently and encouraged the Council to consider submitting an application. Dates for the Refuse Freighter Scheme regarding Chappel were announced.

## **06/29 DECLARATION OF INTERESTS**

Cllr. Chamley declared an interest in item 06/34. Cllr. Baker referred to a document she had produced regarding declarations of interest and again stressed the importance of same.

## **06/30 CONFIRMATION OF MINUTES**

The original, and an amended set of minutes of the January meeting were considered. It was agreed that the Clerk would produce a further set, being the original minutes with the changes agreed at the February meeting, these would be considered for approval at the next meeting.

Cllr. Chamley informed the meeting that she had made enquiries and she did not have a declarable interest in VG113. Cllr. Baker requested written confirmation of this opinion.

## ***RESOLUTION 13/06 THAT THE MINUTES OF THE FEBRUARY MEETING BE SIGNED AS BEING A TRUE RECORD OF THE MEETING.***

Proposed Cllr. Cordingley. Seconded. Cllr. Ingram, Passed. For 5. Abstentions 1.

## **06/31 CHAIRMAN'S BRIEFING**

The Chairman reported on the Public Meeting regarding the Football Project. The Clerks Forum had noted the changes in proposed works and funding arrangements and had confirmed that the Grant awarded would continue to be available.

It was announced that following the uncontested election Richard Belcham would assume office on 17<sup>th</sup> March.

A letter had been received from the Auditor commenting on the effects of frequent changes of Chairman and Clerks. A request was made that any Councillor holding any Council file return it to the Clerk within seven days.

## **06/32 CORRESPONDENCE**

Details of all correspondence had been circulated to Councillors.

Cllr. Baker referred to a recently received letter from Graham Bedford that suggested that a Councillor had improperly discussed the project with a Fordham Councillor and may have compromised the Position of the Wakes Colne Football Club..

## **06/33 FINANCIAL MATTERS:**

### ***RESOLUTION 14/06 TO CONFIRM AND ACCEPT THE ADJUSTED ANNUAL ACCOUNTS FOR 2004 / 2005.***

Proposed Cllr. Crozier. Seconded. Cllr. Baker, Passed. For 6.

### ***RESOLUTION 15/06 TO CONFIRM VILLAGE RANGER PAY SCALE FOR 2006 - 2007.***

Proposed Cllr. Ingram. Seconded. Cllr. Cordingley. Passed. For 6.

### ***RESOLUTION 16/06 TO CONFIRM CLERKS PAY SCALE FOR 2006 – 2007.***

Proposed Cllr. Ingram. Seconded. Cllr. Cordingley. Passed. For 6.

The quotations re grass cutting were considered and the contract awarded to Guildhall. It was noted that the planned work on the Football Field would influence the work required and it was agreed that the Clerk would discuss the situation with Mr. Dyer.

### ***RESOLUTION 17/06 TO AWARD THE GRASS CONTRACT TO GUILDHALL FOR THE PERIOD 2006 -2009.***

Proposed Cllr. Neubauer. Seconded. Cllr. Crozier. Passed. For 5. Abstentions 1.

The Clerk presented six accounts and cheques for approval:

1308 Guildhall	£106 . 93
1314 Village Ranger	£102 . 00
1315 CBC Election Costs	£59 . 83
1316 Viaduct Farm	£176 . 25
1317 Clerk Salary/expenses	£738 . 46
1318 Auditors Fee	£166 . 25

### ***RESOLUTION 18/06 THAT THE PRESENTED ACCOUNTS AND CHEQUES BE APPROVED.***

Proposed Cllr. Neubauer. Seconded. Cllr. Crozier. Passed. For 6.

## **06/34 PLANNING MATTERS:**

Having declared an interest Cllr. Chamley left the meeting and Cllr. Neubauer took the Chair.

Submitted plans to be considered:

F/COL/06/0234 Bacons Farm, Bacons Lane, Chappel.

Mr/Mrs. Chamley – Existing demolished farm buildings, construction of new holiday accommodation.

After discussion it was agreed that the Clerk should write to the Planning officer suggesting that both Environmental Impact Assessments and Traffic Impact Assessments be made.

Additionally that consideration be given to the existing planning consents and the impact this application may have on the Grade Two listed barn at the same address.

***RESOLUTION 19/06 THAT NO OBJECTIONS BE RAISED AGAINST  
PLANNING APPLICATION F/COL/06/0234 - SUBJECT TO A LETTER  
BEING SENT AS DETAILED.***

Proposed. Cllr. Neubauer. Seconded Cllr. Ingram. Passed. For 5.

**06/32 CORRESPONDENCE (CONTINUED)**

Cllr. Baker produced a letter from James Chamley, requesting that he be considered for payment under the P3 scheme, for maintaining footpaths crossing his land. The letter was passed to Cllr. Neubauer who subsequently requested that the Public leave the meeting. The matter was considered and it was agreed that the Clerk should investigate the matter and advise Mr. Chamley on eligibility for payment under the scheme.

The Public and Cllr. Chamley were invited to return to the meeting and Cllr. Chamley resumed the Chair. Cllr. Baker was unwell and left the meeting at 9.18 p.m..

**06/35 PUBLIC FORUM**

A question was asked regarding Hedge Cutting arrangements. It was suggested that the activities of the council be better advertised to electors – Richard Belcham agreed to investigate the possibility of getting a monthly meeting report included the Essex County Standard.

**06/36 MEMBER'S QUESTIONS**

No questions had been tabled.

**06/37 FOOTBALL FIELD – MAKING LAND SECURE.**

Ways in which the site might be protected from unlawful occupation were considered.

It was agreed that Councillors would hold a site meeting on Monday 13<sup>th</sup> March at 7.30 a.m.. It was further agreed that a meeting with the Gypsy Liaison Officer be arranged .

**06/38 SELECTION OF PLAY EQUIPMENT FROM QUOTES.**

Cllr. Ingram briefly explained the various options regarding Play equipment and the related costs.

***RESOLUTION 20/06 THAT "PROLUDIC" BE ADOPTED AS COUNCILS  
PREFERRED SUPPLIER OF PLAY EQUIPMENT.***

Proposed. Cllr. Ingram. Seconded. Cllr. Chamley. Passed. Unanimous.

**THE MEETING CLOSED AT 9.40.  
DATE OF NEXT MEETING – 12<sup>TH</sup> APRIL 2006.**

**SIGNED CHAIRMAN .....DATE .....**