

# CHAPPEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 14<sup>th</sup> FEBRUARY 2007  
IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

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In the Chair: Cllr. Mrs. S. Chamley.  
Present: Cllrs. Dr. K. Baker, Mr. R. Belcham, Mr. C. Cordingley, Mr. T. Crozier,  
Mr. N. Ingram & Mr. P. Neubauer.  
Clerk: Mr. K. Butcher.  
Also Present Cllr. Peter Chillingworth, and four members of the public.

## **07/013 WELCOME & APOLOGIES FOR ABSENCE**

Cllr. Chamley welcomed those present to the meeting.

## **07/014 DECLARATION OF INTERESTS**

The meeting was interrupted and a discussion about the timing of the Public Forum ensued. It was agreed that the Chairman would investigate whether a formal resolution had ever been tabled to fix the timing of the Forum.

## ***RESOLUTION 04/07 THAT THE PUBLIC FORUM ELEMENT OF EVERY MEETING BE MOVED TO TAKE PLACE BEFORE THE FORMAL MEETING, WITH IMMEDIATE EFFECT.***

Proposed: Cllr. Baker. Seconded: Cllr. Crozier. For: All.

The meeting was immediately suspended at 7.36 to allow the Public Forum to take place.

## **07/021 PUBLIC FORUM**

Various questions were asked regarding the planning application for the garden wall at Bridgewick Cottages, the Parish Field, problems of noise at Knights Farm and public bridleways.

The formal meeting of Chappel Parish Council restarted at 7.48 p.m.

## **07/014 DECLARATION OF INTERESTS (CONTINUED)**

No declarations were made. Cllr. Baker informed the meeting that she had inspected the Register of Interests and that the entries made by Cllrs. Belcham, Ingram, Cordingley, Neubauer and Chamley were not currently correct. Cllr. Belcham challenged this statement and gave background information as to his personal circumstances and stated that following a change in his circumstances his entry in the register had been updated mid January. Cllr. Baker then stated that Cllr. Cordingley had failed to notify his connection with two charities – The Leving and Hoolde.

Following further discussion a resolution was proposed:

## ***RESOLUTION 05/07 THAT THE REGISTER OF INTERESTS BE PRESENT FOR INSPECTION AT EVERY MEETING OF COUNCIL.***

Proposed: Cllr. Crozier. Seconded: Cllr. Baker. For: 4. Against: 2. (no vote recorded for the Chairman.)

## **07/015 CONFIRMATION OF MINUTES OF MEETING HELD JANUARY 10TH.**

Cllr. Chamley reminded Councillors that draft minutes had been circulated on 12<sup>th</sup> January, and after amendment a revised version further circulated on 8<sup>th</sup> February. Further to this no other comments had been received. It was agreed that the word “meeting” should be added to line one of

item 07/003 and that the date for the Annual Parish meeting should be changed to read the 16<sup>th</sup> April 2007.

***RESOLUTION 06/07 THAT THE DULY ADJUSTED MINUTES OF THE COUNCIL MEETING HELD ON JANUARY 10<sup>TH</sup> BE ACCEPTED AS BEING A TRUE RECORD.***

Proposed: Cllr. Chamley. Seconded: Cllr. Belcham. For: 4. Against: 1. Abstentions: 2  
Cllr. Baker submitted a Minority Report (previously circulated) that was accepted by the Clerk.

**07/016 CHAIRMAN'S BRIEFING**

Cllr. Chamley informed the meeting that speed roundels had been installed at the four main village gateways, and that phase one of the new play equipment was currently being installed. Cllr. Chamley informed the meeting of her disappointment at comments made at the previous meeting regarding the effectiveness of the Council and listed some of the achievements – a full list was circulated. Those present were reminded that a joint meeting with Wakes Colne Parish Council was planned for 19<sup>th</sup> February at the Wakes Colne Cricket Club Pavilion. Leaflets relating to the well being of the elderly were awaiting distribution. A “60's” dance was planned and full details were available on the Parish Web-site.

**07/017 CORRESPONDENCE:**

The Clerk confirmed that details of all mail received had been circulated to Councillors. Various items were brought to the attention of Council –

- The call for projects for Scouts, the Clerk had made some suggestions but invited others.
- The availability of free trees for Public spaces – it was agreed that Cllr. Chamley would make a request
- Provision of play areas – request for information – it was agreed that Cllrs. Ingram and Chamley would complete the return.
- Parking on Village Green – Cllr. Crozier said that he had not spotted this item on the list, that it was very important and that the Clerk should have circulated copies to all Councillors. Discussion followed and it was suggested that a parcel of land had been made available to the school for parking but that the Head Teacher of the day had chosen to develop it as a nature area. Council was reminded that parking of vehicles belonging to parents of pupils at the school is available at the Swan PH. Cllr. Crozier confirmed that he held a copy of the letter sent to the Clerk but declined to inform the meeting how he had acquired it.. Cllr. Baker informed the meeting that Lloyd Simpson had e-mailed copies of both letters sent to the Clerk to Cllr. Chamley and that Cllr. Chamley had had a meeting with Lloyd Simpson at some unspecified time. In the course of discussion the Clerk stated that he would set little store by any legal opinion offered by Lloyd Simpson.
- Progress with Changing Rooms – The Clerk confirmed that he had met with Mrs McKenzie Bell and there had been a positive response to the suggested joint venture re changing rooms. The next meeting of the School Governors was not until June and with the impending elections the Clerk suggested that the matter might be best rested until May, although document preparation etc by the Football Club might usefully be progressed.

**07/018 FINANCIAL MATTERS:**

Three invoices were presented for approval:

- Village Ranger – 17 hours at approved rate.
- Guildhall Services – grass cutting - £65.01 +£11.37 =£76.38
- EALC - Election Training Course - Clerk attended. £30.

***RESOLUTION 07/07 THAT THE PRESENTED INVOICES BE APPROVED FOR PAYMENT.***

Proposed: Cllr. Belcham. Seconded: Cllr. Crozier. For: All.

Cllr. Chamley informed Council of an opportunity to share costs with Wakes Colne Parish Council on promoting Public interest in the forth-coming election. The projected cost of £100 per council was considered too great and the offer was declined.

Two estimates for the cost of replacement of the street lamp in Swan Street had been received and it was agreed that the lower estimate from “Just Lamps” of £1492.80 + VAT be approved. It was agreed that Cllr. Belcham and the Clerk would jointly complete an insurance claim form relating to the replacement of the lamp.

***RESOLUTION 08/07 THAT THE HERITAGE STREET LAMP IN SWAN STREET BE REPLACED BY “JUST LAMPS” AT A COST OF £1492.80 + VAT***

Proposed: Cllr. Belcham. Seconded: Cllr. Chamley. For: All.

Information regarding the street lighting maintenance contract was presented.

***RESOLUTION 09/07 THAT A THREE YEAR CONTRACT FOR STREET LIGHTING MAINTENANCE BE AWARDED TO “JUST LAMPS” AT AN ANNUAL COST OF £18.18 + VAT PER LAMP***

Proposed: Cllr. Belcham. Seconded: Cllr. Cordingley.. For: All.

**07/019 PLANNING MATTERS:**

Two applications had been received and were considered:

- LB/COL/07/0116. Mr. Rolls, Raynham House, The Street, Minor alterations to garage/workshop with no structural works. No concerns were expressed.
- F/COL/07/0104. Mr. Blackwell, Knights Farm, Swan Street. – Erection of tennis court and associated fencing. No concerns were expressed except Cllr. Baker felt that the plan might impinge on footpaths and agreed to visit the nearby footpaths to form a view.

Details of Applications determined had been received:

- F/COL/06/1839 – Mr/Mrs Chamley, Bacons Farm, Bacons Lane, Carport, Garage and Workshop – approved with three conditions and two notes.
- F/COL/06/1895 – Mr/Mrs Roberts, Glen Riding, Swan Street. Single storey rear extension and dormers over garage – approved with two conditions.

***RESOLUTION 10/07 THAT THE CLERK BE AUTHORISED TO MAKE FORMAL PLANNING APPLICATION COMMENTS TO COLCHESTER BOROUGH COUNCIL ON BEHALF OF CHAPPEL PARISH COUNCIL.***

Proposed: Cllr. Neubauer. Seconded: Cllr. Belcham For: All.

Cllr. Baker raised the on-going issue of the Planning Permission to replace the garden wall at Bridgewick Cottages. Discussion followed.

***RESOLUTION 11/07 THAT THE CLERK WRITE TO COLCHESTER BOROUGH COUNCIL PLANNING DEPARTMENT REGARDING THE PLANNING CONSENT AT BRIDGEWICK COTTAGES TO SEE IF THE TERMS CAN BE AMMENDED.***

Proposed: Cllr. Belcham. Seconded: Cllr. Cordingley.. For: All.

The meeting was suspended.

**07/020 CBC/ECC COUNCILLOR'S AND POLICE REPORTS**

CBC Councillor Peter Chillingworth addressed those present and informed them on various themes:

- The replacement of the Warden at the Colne Valley Countryside Project.
- The recent meeting of the Neighbourhood Action Panel.
- The Annual Waste Pick (24<sup>th</sup> – 26th March).
- Possible traffic disruption in April and July (Bridge replacement over A12 at West Bergholt).
- Trees in the Avenue of Remembrance had been replaced.

A member of the Public expressed concern regarding the possibility of flooding in the village.

In closing Cllr. Chillingworth requested that Council consider moving Councillor Reports so that they occurred directly after Public Questions for future meeting. Informal approval for the move was given by all present.

The meeting restarted.

**07/022 MEMBER'S QUESTIONS**

No questions had been submitted.

Cllr. Baker informed the meeting that she had received a risk assessment document from P3 and felt that it should be completed by full- Council.

**THE MEETING CLOSED AT 9.45.  
DATE OF NEXT MEETING – 14<sup>TH</sup> MARCH 2007.**

Signed Chairman .....Date .....