

CHAPPEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 10th FEBRUARY 2010 IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

In the Chair: Cllr. Mrs. S. Chamley.
Present: Cllrs. Mr. R. Belcham, Mr. C. Cordingley, Mr. N. Ingram,
Mr. A. Langley, Mr. P. Neubauer and Mrs. H. Leftley.
Clerk: Mrs. V. Burrows.
Also Present: Cllr. Peter Chillingworth and one member of the public.

10/013: Welcome and Apologies for Absence.

The Chairman welcomed those present to the meeting.

The formal Council Meeting was suspended to allow:

10/014: Jason Botelho Public Rights of Way Officer speaking about the changes within the P3 Scheme.

Due to the adverse weather conditions Jason was delayed arriving. It was agreed to move on with meeting then adjourn once Jason arrived allowing him to speak.

10/015: Public Forum.

One member of the public was present in the hope he would hear the outcome of a current planning application. Unfortunately it had missed the agenda deadline so the Clerk has secured an extension and it would be on next month's agenda. Whilst the meeting was closed a question was asked about the issue of the land on Vernons Road. It was reported that the Parish Council had no further news at this time

10/016: Colchester Borough Council Councillor.

Cllr. Peter Chillingworth spoke briefly on the following issues:

- ❖ Sure Start Children's Centre provides a variety of advice and support for parents and carers. Their services are available to you from pregnancy right through to when your child goes into reception class at primary school. Cllr. Chillingworth explained that this Government initiative was coming to the North Essex area and would be based in East Bergholt. For more information please visit direct.gov.uk and follow the links to Sure Start.
- ❖ Parish Support Grant. Cllr. Chillingworth also mentioned that the Parish Support Grant would be finalised on the 17th February at the Full Council Meeting for 2010 / 2011. Cllr Chillingworth advised that the Council Tax was due to rise by approx £4 per week which was in line with Government guidelines.

The meeting remained closed to allow Jason Botelho to speak:

Jason open by apologising for being late, he explained the roads from Chelmsford were in an appalling state. Cllr. Neubauer asked Jason to assume that the Council Members knew nothing about the P3 Scheme. Jason then went on to explain the current system. The P3 Scheme is a community-based scheme that enables local volunteers to look after and/or

promote their local Public Rights of Way (ProW) network. Jason went on to explain how the Parishes are best placed to help out with the following:

- ❖ Checking your local footpaths, bridleways and byways (ProW) are well used, maintained and available by walking, cycling or riding them.
- ❖ Keep your PRow's clear of vegetation, waymark the routes clearly and check the stiles and gates regularly.
- ❖ Try and open up a network of local people and landowners that can help with doing any maintenance or just reporting problems to the Parish Council.

Jason went on to explain that they have volunteer groups that will come and help out with any major projects that are happening in your Parish. He also explained that the scheme runs training and support on subjects like map reading and strimming so that all members are fully equipped before being asked to help out. Finally questions were asked before Jason finished his presentation. Cllr. Chamley thanked Jason for attending.

The formal Council Meeting continued at 8.30 p.m.

10/017: Declarations of Interests.

Cllr. R. Belcham declared a 'personal' interest in agenda item 10/027 Land at Vernons Road owned by Punch Taverns.

10/018: Confirmation of Minutes – meeting held 10th January 2010.

Resolution 10/006. That the draft minutes that had been circulated prior to the meeting be approved as being a true record of the meeting held on 10th January 2010.

Proposed: Cllr. Belcham. Seconded: Cllr. Neubauer. For: 6. Abstained: 1.

10/019: Chairman's Briefing.

Due to having an outside speaker to address the Council, the Chairman's report was circulated on e-mail prior to the meeting: No further clarification was needed by the Council on the briefing (a copy of which is attached to the minutes). Cllr. Chamley advised that Barbara Williams a former Chairman of the Parish Council was very poorly.

10/020: Correspondence.

All mail received was on public display, the Clerk advised that very little had been received into the Parish Office.

10/021: Financial Matters.

1) The Clerk spoke briefly about the finances advising of the account balances. She confirmed that money had been received this month from the Essex Environment Trust which was the balance owing, less the £500 contribution by the Council to complete the Community Orchard & Wildflower Meadow project. It was discussed that the Cheque had only been received on the day of the meeting therefore the money was not included in the current bank balances.

2) Four invoices were for consideration:

V Burrows:	Clerks salary at agreed rate & monthly expenses.
Village Ranger:	for 17 hours worked in February at the usual rate.
Village Hall:	£75 Rent from July 09 – November 09.
EALC:	£54 for Audit Training Day

Resolution 10/007. That the four invoices as detailed above be approved for immediate payment.

Proposed: Cllr. Belcham. Seconded: Cllr. Cordingley. For: All.

3) Monthly Budget Figures.

The Clerk went on to speak about the financial statement and the budget figures for January/February.

10/022: Planning Matters.

- 1) Application No: 100105. Land Adjacent To Primrose Cottage, The Street, Chappel, Colchester, CO6 2DD. Proposed conservatory to previously approved dwelling under reference 090399. It was discussed and agreed that the Council have no comments other than with regard for the neighbours.

Resolution 10/008. That the Clerk sends comments to Colchester Borough Council on behalf of the Parish Council expressing no concerns beyond wishing that any neighbour was also content with the proposal.

Proposed: Cllr. Belcham. Seconded: Cllr. Neubauer. For: All.

- 2) Application No: 091391. Planning Notice Decision. Permission Granted subject to conditions.
- 3) Application No: 091402. Planning Notice Decision. Permission Granted subject to conditions.
- 4) Application No: 091377 & 091373. Planning Notice Decision. Permission Granted subject to conditions.

10/023: Member's Questions.

No questions were received.

To receive the following Reports from Councillors / Clerk:

10/024: Letter Mr J Smith Re: The Street.

It was discussed that Mr J Smith had a valid point and the state of the road was very bad. It was agreed that the Clerk must write back to Mr J Smith after she had had a conversation with Malcolm Dade and / or the Highways Dept. It was also discussed that perhaps we could try and get the yellow lines sorted out near the school.

10/025: Highways & Salt Bins.

The Clerk explained about the missing salt bins and it was agreed that we should all have a think as to where the salt bins should be placed. The Clerk advised that Alan Blyth's team would be moving the salt bins once the weather improved

10/026: Sheltered Seat for the Elderly – Update.

Cllr. Chamley advised that Wakes Colne Parish Council had applied for a grant from Essex County Council to re-build the Sheltered Seat. It was agreed that Chappel would apply for the insurance money and once received would transfer over the funds and responsibility to Wakes Colne.

Resolution 10/009. That the Insurance funds and responsibility of the proposed Bus Shelter be transferred over to Wakes Colne Parish Council.

Proposed: Cllr. Langley. Seconded: Cllr. Ingram. For: All.

10/027: Land at Vernons Road owned by Punch Taverns.

It was discussed that Cllr. Chillingworth had been approached by the agent for Punch Taverns with regards to the land on Vernons Road adjacent to Orchard Place. It was suggested that the Parish Council get in touch with the Rural Housing Trust if and when the occasion arose and discuss Affordable Housing. This could only be done once more information had been received.

10/028: Letter received Levings Charity.

Cllr. H. Leftley declared a personal interest at this point of the meeting with regards to this item. Cllr. Chamley and John Leftley attended a meeting with Percival & Co before Christmas with regards to the land in question. It was hoped that the Parish Council could apply through the Community Initiatives Fund to purchase the land, however the letter did not arrive in time. At present John Leftley has suggested that we continue with the present arrangement of paying a yearly rent. The Parish Council agreed that this was the best way forward.

Resolution 10/010. That Chappel Parish Council continues with the present arrangement of paying a yearly rent.

Proposed: Cllr. Chamley. Seconded: Cllr. Belcham. For: 6. Abstention: 1.

10/029: Next Agenda Items / Speaker.

Bollards Village Green.

Allotment Tenancy Agreement.

Fete in the summer.

The meeting closed at 9.19 p.m.

Date of next meeting – 10th March 2010.

Signed Chairman:

Date: 10th March 2010.