

# CHAPPEL PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON WEDNESDAY 13<sup>th</sup> JANUARY 2010 IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

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In the Chair: Cllr. Mrs. S. Chamley.  
Present: Cllrs. Mr. R. Belcham, Mr. C. Cordingley, Mr. N. Ingram,  
Mr. A. Langley and Mrs. H. Leftley.  
Clerk: Mrs. V. Burrows.  
Also Present: Cllr. Peter Chillingworth.

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### **10/001: Welcome and Apologies for Absence.**

The Chairman welcomed those present to the meeting and wished them all a Happy New Year. Apologies had been received from Cllr. P. Neubauer.

**The formal Council Meeting was suspended to allow:**

### **10/002: Public Forum.**

No members of the public were present.

### **10/003: Colchester Borough Council Councillor.**

Cllr. Peter Chillingworth spoke briefly on the following issues:

- ❖ Refuse collections during the bad weather. He commented that generally the refuse service had continued in a professional manner despite the bad weather conditions. All seemed happy in Chappel with the service provided and no comments had been received to suggest otherwise. It was also spoken about the legality of spreading salt from the salt bins in the parishes and who would be responsible, Cllr. Chillingworth was going to get some more information and forward it onto the Clerk.
- ❖ Heatseekers. This is a new initiative from Colchester Borough Council (CBC). It is where thermal images are taken of properties exteriors (the cameras **cannot** see through walls), and the data is analysed to assess which properties are losing the most heat. This initiative is being rolled out over the Borough in 2010 / 2011.
- ❖ The Courier was also spoken about, as most households in Chappel had not received one. It was suggested that a breakdown in communication had occurred but we should all receive the next issue.

**The formal Council Meeting continued at 7.40 p.m.**

### **10/004: Declarations of Interests.**

Cllr. C. Cordingley declared a 'personal and prejudicial' interest in agenda item 10/008 No. 3 St Barnabas Church annual donation.

**10/005: Confirmation of Minutes – meeting held 9th December 2009.**

***Resolution 10/01. That the draft minutes that had been circulated prior to the meeting be approved as being a true record of the meeting held on 9th December 2009. Proposed: Cllr. Belcham. Seconded: Cllr. Langley. For: 6.***

**10/006: Chairman's Briefing.**

The Chairman reported the following:

- ❖ That the NAP Meeting had been held on the 5<sup>th</sup> January in Marks Tey Parish Hall. The majority of the night had been spent on the Escape Nightclub in Copford, however it was reported that a successful arrest had been made following the theft from Pattocks Farm just after Christmas.
- ❖ That the CIF Grant application had been delivered to Colchester Borough Council on the 17<sup>th</sup> December.
- ❖ That a morning had been spent with Malcolm Dade looking at the conditions of the road and ditches in the Parish.
- ❖ That the P3 Representative – Jason Botelho, Public Rights of Way Officer from Essex County Council had agreed to speak at the February meeting.
- ❖ That Andy Bouttell from A & J Lighting is liaising with EDF Energy to reconnect the light at the entrance to the Village Green.
- ❖ That an e-mail had been received from a resident of Wakes Colne asking about the flyer which he had received re: the quiz at the Thatchers.

**Diary Dates:**

**15<sup>th</sup> January:** Emergency Planning Meeting. Sue Chamley & Valerie Burrows to attend.

**23<sup>rd</sup> January:** Trees for Years Initiative. Sue Chamley & Richard Belcham to attend.

**6<sup>th</sup> February:** Concert in Wakes Colne Church. All welcome to attend.

**12<sup>th</sup> February:** Audit & Risk Assessment Day. Sue Chamley & Valerie Burrows.

**10/007: Correspondence.**

All mail received was on public display.

**10/008: Financial Matters.**

- 1) Cllr. Chamley explained briefly that the previous Clerk was the Responsible Financial Officer for the Council and suggested that the new Clerk should be the same. Cllr. Chamley asked for nominations for the post and the new Clerks name was suggested.

***Resolution 10/02. That the Clerk Valerie Burrows become the Responsible Financial Officer for the Council.***

***Proposed: Cllr. Chamley. Seconded: Cllr. Belcham. For: 6..***

- 2) The Clerk spoke briefly about the finances advising of the account balances. She confirmed that no monies had been received this month.
- 3) Three invoices were for consideration:
  - V Burrows: Clerks salary at the agreed rate and monthly expenses.
  - Village Ranger: for 17 hours worked in November at the usual rate.
  - St Barnabas Church: £500 Annual Donation.

**Resolution 10/003. That following a discussion about the St Barnabas Church Annual Donation the three invoices as detailed above be approved for immediate payment.**

**Proposed: Cllr. Ingram. Seconded: Cllr. Leftley. For: 5. Abstention: 1.**

**Cllr. Cordingley thanked the Council Members for their continued support.**

4) The Clerk went on to speak about the financial statement and the budget figures for January.

5) The Clerk had produced a document to help with determining the precept amount for 2010 / 2011. Following a lengthy discussion, it was agreed that the precept to be submitted before the 8<sup>th</sup> February to Jonathon Hills at Colchester Borough Council was to be £14,315. This figure included the support grant of £3,511

**Resolution 10/004. That following a lengthy discussion the precept for 2010 / 2011 of £14,315 was agreed. This figure included the support grant of £3,511**

**Proposed: Cllr. Chamley. Seconded: Cllr. Belcham. For: 6.**

**Resolution 10/005. That the Clerk was asked to submit the total precept including the support grant of £14,315 to Colchester Borough Council before the deadline date of the 8th February.**

**Proposed: Cllr. Chamley. Seconded: Cllr. Leftley. For: 6.**

**10/009: Planning Matters.**

None Received.

**10/010: Member's Questions.**

No questions were received.

**To receive the following Reports from Councillors / Clerk:**

**10/011: Sheltered Seat for the Elderly – Update.**

Cllr. Chamley advised that she had been in touch with Adrian Summons from Essex County Council and he had advised that a grant could be sought for a new bus shelter. All members agreed that once the situation was resolved the new structure should be the responsibility of Wakes Colne Parish Council. For now, it was agreed to wait for further information at the next meeting.

**10/012: Clerks Forum – Allotment Presentation.**

The Clerk advised that she had attended the Clerks Forum meeting and had received a very good presentation on Allotment sites in Colchester Borough. She agreed to forward the information on to Cllr. Chamley.

The meeting closed at 9.05 p.m.

Date of next meeting – 10<sup>th</sup> February 2010.

Signed Chairman:

Date: 10<sup>th</sup> February 2010.