

**CHAPPEL PARISH COUNCIL
MINUTES OF A MEETING HELD AT
CHAPPEL AND WAKES COLNE VILLAGE HALL, CHAPPEL.**
on Wednesday 11th July 2007 at 7.30 p.m.

In the Chair: Cllr. Mrs. S. Chamley.
Present: Cllrs. Mr. R. Belcham, Mr. C. Cordingley, Mr. N. Ingram,
Mr. A. Langley, and Mr. P. Neubauer
Clerk: Mr K. Butcher.
Also Present CBC Cllr. Peter Chillingworth, PC Neil Dyer and three
members of the public.

07/076 Welcome and Apologies for Absence.

The Chairman welcomed those present. Apologies were received from Cllr. Sexton.

The formal meeting of Council was suspended to allow:

07/077 Public Questions

Mr and Mrs Wilson expressed thanks for gifts received on the occasions of their seventieth birthdays.

Mr. Crozier asked if there had been a Council resolution regarding the appointment of solicitors to act on behalf of Council.

Mr. Crozier asked if any quotations regarding works to the allotments had been received.

Mr. Crozier reminded Council that the light on "The Swan" was still not operating correctly. Further street lighting defects were noted.

07/078 Colchester Borough Council Councillor and Police Reports

CBC Councillor Peter Chillingworth commented on various issues:

Concern over the Railway Museum failing to respond to requests to modify some metal fencing thought dangerous.

The adequacy of delivery arrangements for the "Courier".

The appointment of a new Project Officer for the River Colne Countryside Project – Richard Parmee – Telephone 07702918980.

Progress with the new Stadium and associated transport arrangements.

The formal Council meeting continued.

07/079 Declarations of Interests.

No declarations were made.

07/080 Confirmation of Minutes – meeting held June 13th 2007.

Resolution 31/07 That the draft minutes of the June meeting be accepted as a true record of proceedings.

Proposed: Cllr. Belcham Seconded: Cllr. Chamley For 5 Abstention Cllr. Neubauer (Absent)

07/081 Chairman's Briefing.

The new National Smoking regulations had come into force but did not apply to any areas that Council had responsibility for.

Cllrs. Chamley and Neubauer had attended a Planning seminar.

Cllrs. Ingram and Chamley had met with Ivan Dyer to agree works standards for grass cutting.

Highways were to survey the pavement from Allen Cottages to Brook House Corner.

A letter had been received from Charlotte Fellingham (P3) and a subsequent meeting held.

No paperwork relating to previous works had been returned to Council, and no schedule of works submitted to ECC. A late application by Cllr. Belcham would be possible.

Outcomes of the Footpaths and Bridleways survey were available on the Web.

The Chairman of Wakes Colne Parish Council, Sue Stratford had resigned and the new Chairman is Mr. Wayne Goodchild.

The Tendring Hundreds Show was to be held on 14th July.

Funding applications to the Clerks |forum were to be considered on August 9th.

07/082 Correspondence.

All mail received until July 5th had been notified to Councillors and as there was to be no August meeting all mail subsequently received was brought to the meeting.

Paperwork relating to the Clerks Forum Grant Applications was passed to Cllr. Chamley who expected to attend the meeting.

07/083 Financial Matters.

The Clerk informed the meeting that interest had been received from Barclays Bank in the sum of £83.81.

Various invoices were presented for approval.

Village Ranger – June Pay Claim - 13 hours at agreed rate.

Colchester Borough Council - Election Fee - £321.33.

Guildhall Services – Grass Cutting (May) - £68 + VAT = £79.90.

Guildhall Services – Grass Cutting (June) - £93 +VAT = £109.28.

JMC Fencing - £705.00.

Cllr. Chamley – Chairman’s Purse - £50.00.

Dell Computer - £471 + VAT + delivery = £613.42

Resolution 32/07 That the invoices detailed in minute 07/083 be approved for payment.

Proposed: Cllr. Belcham. Seconded: Cllr. Cordingley For 5.

07/084 Planning Matters.

No applications had been received.

Discussion about changes in application procedures, planned for October, took place.

Cllr. Neubauer is to produce a briefing note for Council.

07/085 Members Questions.

No questions had been submitted.

07/086 To consider the adoption of the 2007 Code of Conduct including paragraph 12(2).

The document, previously circulated, was discussed.

Resolution 33/07 That the 2007 Code of Conduct be adopted.

Proposed: Cllr. Chamley Seconded: Cllr. Neubauer For 5.

Resolution 34/07 That section 12(2) the 2007 Code of Conduct be specifically adopted.

Proposed: Cllr. Chamley Seconded: Cllr. Belcham. For 5.

07/087 To consider the re-adoption of Chappel Parish Council Standing Orders.

The Standing Orders document had previously been circulated for consideration.

Resolution 35/07 That the Standing Orders document of Chappel Parish Council be re-adopted without modification.

Proposed: Cllr. Belcham. Seconded: Cllr. Cordingley For 5.

07/088 To consider the re-adoption of Chappel Parish Council Financial Regulations, and to confirm the appointment of the Clerk as Responsible Financial Officer.

The Financial Regulations of Chappel Parish Council document had previously been circulated for consideration

Cllr. Langley arrived at the meeting at 8.20 and apologised for being delayed.

Resolution 36/07 That the Financial Regulations document of Chappel Parish Council be re-adopted without modification.

Proposed: Cllr. Belcham. Seconded: Cllr. Ingram For 6.

Resolution 37/07 That the Clerk, Mr. K. J. Butcher continue to act as the Responsible Financial Officer of Chappel Parish Council.

Proposed: Cllr. Belcham. Seconded: Cllr. Chamley For 6.

07/089 Cllr. Cordingley Chappel Village Green (vehicle parking on)

The matter of car parking on the Village Green was discussed at length.

Resolution 38/07 Regarding the issue of cars parking on the Village Green (VG113)it is resolved that:

- **Council has investigated all obvious and reasonable solutions to this problem.**
- **The Clerk is to speak with Mr. K. Harvey about a possible land “swap”.**
- **That a sub-committee comprising Cllr. Cordingley, Cllr. Chamley, and Cllr. Langley , with Cllr. Chillingworth and the Clerk as ex officio members be established to further consider the matter and report back to Council.**
- **That an article be submitted to the Editor of the Village magazine for consideration of inclusion in the next edition of the Village Reporter.**

Proposed: Cllr. Cordingley Seconded: Cllr. Belcham. For 6.

The next meeting of Chappel Parish Council will be on Wednesday 12th September.

Items to be included on the Agenda:
Street lighting issues.
The Parish field.

**THE MEETING CLOSED AT 9.35 P.M.
DATE OF NEXT MEETING – WEDNESDAY 12TH SEPTEMBER 2007.**

SIGNED CHAIRMANDATE