

# CHAPPEL PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON WEDNESDAY 9<sup>th</sup> June 2010 IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

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**In the Chair:** Cllr. Mrs. S. Chamley.  
**Present:** Cllrs. Mr. R. Belcham, Mr. C. Cordingley, Mr. R. Jones,  
Mr. A. Langley, Mr. P. Neubauer and Mrs. H. Leftley.  
**Clerk:** Mrs. V. Burrows.  
**Also Present:** Cllr. Peter Chillingworth and two members of the public.

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**10/084: Welcome and Apologies for Absence.**

Cllr. Chamley welcomed those present to the meeting.

**The formal Council Meeting was suspended at 7.35p.m. to allow:**

**10/085: Public Forum.**

A member of the public asked about the state of The Street in Chappel. His concerns were that the road is in a very bad state of repair and he wanted to ask when something was going to be done about it. It was discussed that Council members had met with Highways earlier in the year and The Street had been raised. Generally, it was agreed that the Clerk should contact Malcolm and ask what can be done prior to the Bridge Repairs and report back at the next meeting.

**10/086: Colchester Borough Council Councillor.**

Cllr. Peter Chillingworth had very little to report however, he spoke briefly about the street warden that had been appointed to the local area. Cllr. Belcham asked about waste and recycling and was advised that no further information was available.

**The formal Council Meeting was opened at 7.53p.m. to allow:**

**10/087: Declarations of Interests.**

None

**10/088: Confirmation of Minutes – meeting held 12<sup>th</sup> May 2010.**

**Resolution: 10/034.** That the draft minutes that had been circulated prior to the meeting be approved as being a true record of the meeting held on 12<sup>th</sup> May 2010.

**Proposed: Cllr. Belcham. Seconded: Cllr. Leftley. For: 6. Abstain: 1.**

**10/089: Chairman's Briefing.**

The Chairman had again this month circulated the briefing on e-mail prior to the meeting: No further clarification was needed by the Council on the briefing (a copy of which is attached to the minutes).

**10/090: Correspondence.**

All mail received was on public display. Again very little correspondence had been received the majority had been sent out via e-mail.

**10/091: Financial Matters.**

1) **Funds Received:** None

2) **Four invoices were for consideration:**

V Burrows: Clerk's salary & expenses at agreed rate

Village Ranger: 17 hours at usual rate.

Guildhall Services 2 invoices for grass cutting £428.88

**Resolution: 10/035. That the four invoices as detailed above be approved for immediate payment.**

**Proposed: Cllr. Jones. Seconded: Cllr. Cordingley. For: All.**

3) **Asset Register & Insurance.**

The Clerk advised that the insurance payment had been sent off to Aon Insurance as per the new documents which had been sent through. The Clerk had updated the Asset Register and then presented it to the Council. The Clerk advised that she had checked the Insurance schedule against the Asset Register and Aon had missed off the Goal Posts on the sports field and that the Allotments had two water troughs and not one. It was agreed that the Clerk should chase the Insurance Company and make the changes to the Asset Register and put it on next month's agenda for signing off.

**Resolution: 10/036. That the Clerk asks AON to amend the Insurance Policy and then updates the asset register and brings to next month's meeting for signing off.**

**Proposed: Cllr. Chamley. Seconded: Cllr. Langley. For: All.**

**10/092: Planning Matters.**

1) **Application No: 101079.** Proposed rear extension and new roof over property to form additional rooms within roof space. Toad Hall, Colchester Road, Chappel, Colchester, CO6 2AE. Re-submission of 100712. Cllr. Jones advised that a previous application for Toad Hall had he thought, expired. This was for demolition of the existing property and erection of a new property. It was agreed that this should be looked into before comments were submitted to Colchester Planning Department.

2) **Application No: 100898:** 3 Spring Gardens Cottages, Spring Gardens Road, Chappel, Colchester. Demolition of existing flat roof extensions and existing conservatory and erection of new single and two storey extensions. It was discussed that this application may contravene planning regulations, however the Council had no comments as long as all the neighbours were happy.

**Resolution: 10/037. That the Clerk sends comments to Colchester Borough Council on behalf of the Parish Council expressing the concerns that arose at the meeting.**

**Proposed: Cllr. Chamley. Seconded: Cllr. Belcham. For: All.**

**10/093: Member's Questions.**

No questions were received. However, a question was asked about the trees on the allotments and Cllr. Chamley was asked if she would get a quote from Mr. R. Fordham.

**To receive the following Reports from Councillors / Clerk:**

**10/094: Land at Spring Garden's Road Edward Gittins & Associates**

**Consultation.**

Cllr. Chamley advised that correspondence had been received into the Parish Office regarding this piece of land. Edward Gittins & Associates has recently started a period of

public consultation concerning various sites that they are proposing for allocation within the Colchester Borough Site Allocations document. All of the sites which are part of this consultation were presented by Edward Gittins & Associates at the hearing sessions but as yet have not been subject to public consultation or sustainability appraisal work as required in the LDF regulations. The Planning Inspector conducting the examination indicated that if he were mindful to allocate these sites he had to be content that the sites had undergone the appropriate level of public consultation and sustainability appraisal work - this had to be undertaken by Edward Gittins & Associates. Cllr. Chillingworth advised that the Council should submit their comments to both the Planning Inspector as well as Edward Gittins. It was agreed that Cllr. Jones would draft some comments and send out before final comments were submitted. 6<sup>th</sup> July was the deadline for comments and as this was not the only site it was agreed that lots of other villages were worse off than us.

**10/095: Village Green Update.**

Cllr. Chamley advised that following a letter that had been placed on the cars parked on the Village Green no further action was needed as the cars had disappeared.

**10/096: Wakes Colne Village Green Area.**

The Clerk advised that Wakes Colne Parish Council had been approached by a parishioner requesting that he put a Clock on top of the new bus shelter in memory of his late parents. She also advised that they were looking to tidy up the green area near the oak tree and at some point they may come to ask Chappel Parish Council for some funding. Generally, it was agreed that this would not be a problem and it would be good if they could work towards a joint Christmas tree in that area in the near future.

**10/097: Next Agenda Items / Speaker.**

- ❖ Cllr. Langley - 20 mile speed limit.
- ❖ Bollards.
- ❖ CIF funding & Jane Gardner.
- ❖ Employed Clerk.
- ❖ Asset Register.
- ❖ Cheque Signature form.

**The meeting closed at 9.08 p.m.**  
**Date of next meeting – 14<sup>th</sup> July 2010.**

**Signed Chairman:**

**Date: 14<sup>th</sup> July 2010**