

CHAPPEL PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON
WEDNESDAY 14th MAY 2008
IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

In the Chair: Cllr. Mrs. S. Chamley.
Present: Cllrs. Mr. R. Belcham, Mr. C. Cordingley,
Mr. N. Ingram, Mr. T. Langley & Mr. P. Neubauer.
Clerk: Mr. K. Butcher.
Also Present Cllr. Peter Chillingworth and five members of the public.

The meeting opened at 7.30 with the Clerk in the Chair.

08/036 ELECTION OF CHAIRMAN.

RESOLUTION 19/08. THAT CLLR. SUSAN CHAMLEY BE ELECTED AS CHAIRMAN FOR THE FORTHCOMING YEAR.

Proposed: Cllr. Neubauer Seconded: Cllr. Langley For: All.

The meeting was suspended to allow:

08/037 PUBLIC FORUM.

Mrs Underwood asked questions relating to the Village Green and the maintenance of verges.
Mr Crozier again asked about payments to Beachcroft, being solicitors appointed by the Insurers to act on behalf of Council.

08/038 COLCHESTER BOROUGH COUNCIL COUNCILLOR.

CBC Councillor Peter Chillingworth addressed Council regarding:
The delivery of waste bags to households.
Arrangements for bus pass holders to use the 88 bus service.
Post election changes to the Colchester Borough Council administration.

The formal meeting of Council continued:

08/039 WELCOME AND APOLOGIES FOR ABSENCE.

The Chairman welcomed those present. There were no apologies for absence.

08/040 Declarations of Interests.

No declarations were made.

08/041 ELECTION OF VICE CHAIRMAN.

RESOLUTION 20/08. THAT CLLR. PETER NEUBAUER BE ELECTED VICE CHAIRMAN.

Proposed: Cllr. Belcham Seconded: Cllr. Cordingley For: All

08/042 ELECTION OF REPRESENTATIVES:

It was informally agreed that the interests of the Community would be best served if current representatives continued:

Colchester Association of Local Councils. - Cllr. Chamley

Essex Association of Local Councils. – Clerk

Village Hall Committee. - Cllr. Ingram

Parish Paths Partnership. Cllr. Belcham

08/043 CONSIDERATION OF STANDING ORDERS AND FINANCIAL REGULATIONS FOR RE-ADOPTION.

RESOLUTION 21/08. THAT THE STANDING ORDERS AND FINANCIAL REGULATIONS FOR CHAPPEL PARISH COUNCIL BE RE-ADOPTED WITHOUT AMENDMENT.

Proposed: Cllr. Langley Seconded: Cllr. Belcham For: All.

08/044 CONFIRMATION OF CLERK TO ACT AS RESPONSIBLE FINANCIAL OFFICER TO THE COUNCIL.

RESOLUTION 22/08. THAT THE CLERK CONTINUE TO FULFIL THE ROLE OF RESPONSIBLE FINANCIAL OFFICER FOR CHAPPEL PARISH COUNCIL..

Proposed: Cllr. Chamley Seconded: Cllr. Neubauer For: All.

08/045 CONFIRMATION OF MINUTES –MEETING HELD 9TH APRIL.

RESOLUTION 23/08. THAT THE DRAFT MINUTES OF THE MEETING HELD ON 9TH APRIL, AND CIRCULATED TO COUNCILLORS, BE ACCEPTED AS BEING A TRUE RECORD WITHOUT AMENDMENT.

Proposed: Cllr. Neubauer Seconded: Cllr. Belcham For: All.

08/046 CHAIRMAN’S BRIEFING

Cllr. Chamley delivered her Annual Address to Council. The address reviewed all areas of Council work and involvement for the previous twelve months.

08/047 CORRESPONDENCE.

Correspondence, other than that directly relating to Agenda items was on public display. The Clerk brought a letter regarding grant distribution by the Clerk’s Forum to particular attention of the Council.

08/048 FINANCIAL MATTERS:

The clerk informed Council that two payments had been received being a cheque from The Cory Foundation in the sum of 10,000 for Play Equipment, and a further transfer of funds from Colchester Borough Council in the sum of £5633 being the first of two payments of the Grant/Precept.

The Clerk presented three accounts for approval:

Beach Croft – Legal Fees + VAT = £90.89.

Essex Association of Local Councils - Membership Invoice. -£111.21.

Allianz Cornhill – (Aon) Insurance Premium. – estimated at £1029.46 (includes discount of £181.67).

RESOLUTION 24/08. THAT THE ACCOUNTS PRESENTED BE APPROVED FOR PAYMENT IN PRINCIPAL, THE AON ACCOUNT BEING SUBJECT TO ADJUSTMENT TO REFLECT ANY VARIATIONS ARISING FROM THE ANNUAL REVIEW OF ASSETS.

Proposed: Cllr. Belcham Seconded: Cllr. Neubauer For: All.

The Clerk presented extracts from draft accounts for 2007 – 2008 for approval comprising detailed listings of all payments made and received, an income and expenditure account and bank reconciliation statement.

RESOLUTION 25/08. THAT THE EXTRACTS FROM THE DRAFT ACCOUNTS FOR 2007 – 08 BE APPROVED.

Proposed Cllr. Neubauer Seconded: Cllr. Chamley For: All.

08/049 PLANNING MATTERS:

The Clerk had been notified of four application decisions:

080349 The replacement garage and shed in rear garden at **2 Myrtle Cottages, Swan Street** had been refused.

080582 The demolition of the existing wall and erection of 2m high wooden gates at **Holmleigh, The Street** had been granted permission.

080583 The demolition of the existing front wall at **Holmleigh, The Street** had been granted Conservation Area Consent.

080616 The proposed general purpose building at **Pattocks Farmhouse, Swan Street** had received approval. (permitted agricultural development).

08/050 MEMBER'S QUESTIONS.

No questions had been received.

08/051 PROPOSED LETTER TO ESSEX CC RE VILLAGE GREEN.

Cllr. Cordingley had submitted an Agenda Item Report and outlined the on-going difficulties in regularising the parking of cars on VG113.

RESOLUTION 26/08. THAT THE CLERK BE INSTRUCTED TO WRITE TO THE APPROPRIATE AUTHORITIES SEEKING LEGAL ADVICE ASSISTANCE IN RESOLVING THE ISSUE OF PARKING ON VG113.

Proposed: Cllr. Cordingley Seconded: Cllr. Ingram For: All.

08/052 TO CONFIRM THE APPOINT OF THE VILLAGE RANGER.

Arising from the advertisement regarding the vacancy for the Parish Ranger it was agreed that Stuart Hodge be appointed.

PROPOSAL 27/08. THAT STUART HODGE BE APPOINTED AS VILLAGE RANGER AS FROM 8TH MAY, EMPLOYMENT BEING ON THE SAME TERMS AND CONDITIONS AS THE RETIRING RANGER.

Proposed: Cllr. Chamley Seconded: Cllr. Neubauer For: All

The meeting closed at 8.45 p.m.

**THE MEETING CLOSED AT
DATE OF NEXT MEETING – 2008.**

SIGNED CHAIRMANDATE