

# CHAPPEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 12<sup>th</sup> NOVEMBER 2008  
IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

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In the Chair: Cllr. Mrs. S. Chamley.  
Present: Cllrs. Mr. R. Belcham, Mr. C. Cordingley,  
Mr. T. Langley & Mr. P. Neubauer.  
Clerk: Mr. K. Butcher.  
Also Present Cllr. Peter Chillingworth and one member of the public.

## **08/100 WELCOME AND APOLOGIES FOR ABSENCE.**

The Chairman welcomed those present.

Cllr. Ingram was unable to attend owing to work commitments.

Cllr. Leftley was unable to attend owing to family commitments.

Cllr. Belcham had been delayed, but was expected to attend.

The formal Council meeting was suspended to allow:

## **08/101 PUBLIC FORUM**

Mr Hugh Urry gave a short report on the water reservoir situated behind his home informing the meeting that it had coped well with recent heavy rain.

## **08/102 COLCHESTER BOROUGH COUNCIL COUNCILLOR.**

CBC Councillor Peter Chillingworth mentioned several issues:

- The Colchester Borough Council Consultation exercise regarding the provision of Secondary education in Colchester was underway and comments should be submitted by 19<sup>th</sup> December.
- New drainage to the fronts of 37 – 51 Swan Grove was to be installed soon.
- Changes to Planning Regulations were detailed – now allowing rear extensions and loft conversions, size dictated by property type, without formal approval.
- The provision of Pharmacy services at Earls Colne was under review and comment invited.
- The possibility of providing IT facilities and help within the community to assist elderly residents.

The formal Council meeting restarted.

As Colchester Borough Council Councillor Peter Chillingworth had other pressing matters to attend to it was agreed that Agenda item 08/108 would be considered next.

## **08/108 PLANNING MATTERS:**

One application had been received for consideration. –

081887 Proposed single storey rear extension at Longview, Swan Street.

It was noted that the plans submitted were incorrect inasmuch that the image and legend had been reversed on one plan.

***RESOLUTION 43/08 . THAT THE CLERK BE INSTRUCTED TO WRITE COMMENTING ON PLANNING APPLICATION 081887, NOTING THE ERROR IN PRESENTATION, BUT OFFERING NO OBJECTIONS TO THE SCHEME.***

**08/103      DECLARATIONS OF INTERESTS.**

No declarations of Interest were made.

At this point Cllr. Chillingworth and Mr. Urry left the meeting. Cllr. Belcham arrived soon after.

**08/104      CONFIRMATION OF MINUTES –MEETING HELD 8TH OCTOBER 2008.**

***RESOLUTION 44/08 . THAT THE DRAFT MINUTES OF THE MEETING HELD ON 8<sup>TH</sup> OCTOBER BE APPROVED AS BEING A TRUE RECORD OF THE MEETING.***

Proposed: Cllr. Chamley    Seconded: Cllr. Neubauer    For: 5.

**08/105      CHAIRMAN’S BRIEFING**

- The football pitch had been “white-lined” by Cllr. Chamley and Cllr. Ingram using a machine acquired by Cllr. Chamley.
- The areas around the pond and viaduct had been strimmed.
- Cllr. Chamley had attended the recent NAP meeting and had noted complaints about unsociable driving on the Village Green.
- Cllr. Chamley was intending to represent Chappel Parish Council at the forthcoming Clerks Forum where grant monies would be allocated.

**08/106      CORRESPONDENCE**

Mail received by the Clerk was on display.

- The Clerk explained the continuing exchange of letters with BT Openreach.
- Further information regarding the external audit had been requested by the Audit Commission.

**08/107      FINANCIAL MATTERS**

The Clerk had received a cheque from Essex County Council for £78, believed to be part of last years P3 Claim. A further cheque, also from Essex County Council had been received that day.

Five invoices were presented for approval:

- Mr. N. Ingram - strimmer part - £14.21 + VAT.
- Mr S. Hodge – Village ranger 24.33 hours at usual rate.
- Levings Charity, Playground rent, recurring charge - £125
- C&WC Village Hall 5x Hire Charge, May - October - £50.
- Colchester Borough Council Street Lighting £349.61 + VAT

**RESOLUTION 45/08. THAT THE FIVE ACCOUNTS AS DETAILED BE APPROVED FOR IMMEDIATE PAYMENT.**

Proposed: Cllr. Belcham. Seconded: Cllr. Langley For: 5.

The Clerk presented a Draft Budget for 2009/2010. Each element of the Budget was explained and considered. It was agreed that Councillors would furnish the Clerk with any suggested amendments well before the next meeting so that a final version could be presented to Council for approval.

Arising from discussion it was agreed that the Clerk would check insurance documentation to verify the number of lights insured.

**08/109 MEMBER'S QUESTIONS**

No questions had been submitted.

**08/110 PROPOSED FOOTPATH TO REAR OF PRIMARY SCHOOL.**

Cllr. Chamley outlined progress with the installation of the new walkway behind the School, Planning Permission for the path within the School premises was required and this was awaited.

**08/111 UPDATE ON COMMUNITY ORCHARD AND WILDFLOWER MEADOW.**

Possible access to the field from Spring Gardens Road was being investigated. Grants for hedges and trees had been verbally approved by BTCV and Essex Bio-diversity and a further request would be considered by The Essex Environmental Trust on 19<sup>th</sup> November.

**THE MEETING CLOSED AT 9.10 P.M.**

**DATE OF NEXT MEETING – 10<sup>TH</sup> DECEMBER 2008.**

**SIGNED CHAIRMAN .....DATE .....**