

## CHAPPEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 13<sup>th</sup> FEBRUARY 2008  
IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

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In the Chair: Cllr. Mrs. S. Chamley.  
Present: Cllrs. Mr. R. Belcham, Mr. C. Cordingley,  
Mr. T. Langley & Mr. P. Neubauer.

Clerk: Mr. K. Butcher.  
Also Present Cllr. Peter Chillingworth and one member of the public.

### **08/13 WELCOME AND APOLOGIES FOR ABSENCE.**

The Chairman welcomed those present. Apologies for absence had been received from Cllr. Ingram whom was abroad on holiday.

The formal Council meeting was suspended at 7.32 to allow:

### **08/14 PUBLIC QUESTIONS**

Mr. Crozier thanked the Chairman for the written response he had received from questions handed to the Clerk at the previous meeting. Mr. Crozier then asked about any feedback that had been received from the Village Appraisal team. The Chairman undertook to contact members of the Village Appraisal for information.

### **08/15 COLCHESTER BOROUGH COUNCIL COUNCILLOR AND POLICE REPORTS**

Cllr. Chillingworth addressed the meeting regarding:

- The annual litter pick which was to be held at some time in March.
- A planning advertisement in the local press explaining that this was a legal requirement and not a statement of Council policy.
- The report of the planning appeal regarding the Odeon was expected by the end of March.
- A Planning Application at Mount Bures regarding the construction of a water pumping station.

The formal Council meeting resumed at 7.48 p.m.

### **08/16 DECLARATIONS OF INTERESTS.**

Cllr. Chamley declared an interest in Agenda item 08/23 as it was possible that her husband would be instructed to re-roll the Sports Field as part of the ongoing refurbishment of same.

### **08/17 CONFIRMATION OF MINUTES – MEETING HELD JANUARY 9<sup>TH</sup> 2008.**

The draft had minutes had previously been circulated to all Councillors. There were no further comments.

***RESOLUTION 04/08: THAT THE DRAFT MINUTES BE ACCEPTED AS BEING A CORRECT RECORD OF THE MEETING OF 9<sup>TH</sup> JANUARY.***

Proposed: Cllr. Belcham. Seconded: Cllr. Langley. For 5.

## **08/18 CHAIRMAN'S BRIEFING.**

Cllr. Chamley informed the meeting that the recently called election had been uncontested and therefore Cris Urry, being the only candidate, would become a Councillor early in March. An expected site visit to see the parking arrangements at the Primary School by Bernard Jenkin had been cancelled by Mr. Jenkin. The school continued to work with the "Safer Journeys to School" team from Essex County Council. Cllr. Chamley reiterated that Council would give every possible support to the School in finding a solution to the traffic management problems. Highway flooding at Bridgewick Cottages was believed to be caused by a collapsed drain, remedial works could not be undertaken by Essex County Council until the next financial year. The installation of Phase 2 of the play equipment was nearing completion. The hedge on the A1124 on the Colchester side of Hazeldine was planned for cutting in the last week of February.

All footpaths had been walked and were found to be in good order except two finger posts were missing. A new hand rail at the bridge near Observatory Cottage had been installed. Cllr. Belcham had received an unsolicited comment from a walking group that the footpaths in Chappel were the best in the area.

Cllr. Belcham had also received a letter from another Council who were researching Council web-sites nationwide commenting that the Chappel website was considered to be the best example they found.

Cllr. Chamley indicated that entering Chappel into the RCCE "best Kept Village" competition was being considered.

## **08/19 CORRESPONDENCE.**

A list of correspondence received had been circulated to Councillors prior to the meeting. The Clerk brought the attention of Council to two particular items:

- A letter from the Audit Commission relating to the appointment of the external auditor.
- A consultation document received from "Communities".

## **08/20 FINANCIAL MATTERS.**

The Clerk presented four accounts for approval:

Lubbock Fine - Audit Fee - year ended 31 March 2005 - £120.

Lubbock Fine - Audit Fee - year ended 31 March 2006 - £250.

Lubbock Fine - Audit Fee - year ended 31 March 2007 - £400.

Village Ranger pay claim 18 hours at usual rate.

It was agreed that the accounts from Lubbock Fine would be paid by a single cheque.

### ***RESOLUTION 05/08: THAT THE PRESENTED ACCOUNTS AS DETAILED BE APPROVED FOR PAYMENT.***

Proposed: Cllr. Neubauer. Seconded: Cllr. Cordingley. For 5.

The Clerk read a letter received from the internal auditor, Mr John Turner.

### ***RESOLUTION 06/08: THAT MR J TURNER BE CONFIRMED AS THE PREFERRED INTERNAL AUDITOR.***

Proposed: Cllr. Chamley. Seconded: Cllr. Belcham. For 5.

The Clerk presented a "Budget Burn Out" statement for the year to date, and gave a predicted end-of-year position statement.

**08/21 PLANNING MATTERS.**

There were two planning outcomes received:

Application 073078 for the demolition of an existing conservatory and erection of two storey rear extension and garden room at Stugan, Bacons Lane, Chappel had been approved, subject to two conditions.

Essex County Council Application CC/COL/67/07 had issued a notice of agreed building materials and landscape scheme for the Glazed Link at the Primary School.

**08/22 MEMBERS QUESTIONS.**

No questions had been received.

08/23

The Chairman reminded the meeting of her declared interest in this item. After discussion it was agreed that the field should be rolled, and an application for grant funding towards the cost of installing football goal posts should be made.

***RESOLUTION 07/08: THAT JAMES CHAMLEY BE INSTRUCTED TO ROLL THE SPORTS FIELD AT AN ESTIMATED COST OF £35.***

Proposed: Cllr. Chamley. Seconded: Cllr. Belcham. For 5.

***RESOLUTION 08/08: THAT APPLICATIONS FOR GRANT FUNDING BE MADE TO RAISE FUNDS TOWARDS THE COST OF INSTALLING FOOTBALL GOAL POSTS ON THE SPORTS FIELD.***

Proposed: Cllr. Chamley. Seconded: Cllr. Belcham. For 5.

**THE MEETING CLOSED AT  
DATE OF NEXT MEETING – 2008.**

**SIGNED CHAIRMAN .....DATE .....**