

CHAPPEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 10th MARCH 2010 IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

In the Chair: Cllr. Mrs. S. Chamley.
Present: Cllrs. Mr. R. Belcham, Mr. C. Cordingley, Mr. A. Langley,
Mr. P. Neubauer and Mrs. H. Leftley.
Clerk: Mrs. V. Burrows.
Also Present: Cllr. Peter Chillingworth and Five members of the public.

10/030: Welcome and Apologies for Absence.

The Chairman welcomed those present to the meeting. Apologies had been received from: Cllr N. Ingram – Work Commitments.
County Councillor Anne Brown – other meetings to attend.

The formal Council Meeting was suspended to allow:

10/031: Public Forum.

Two members of the public attended to express an opinion on the state of the roads in Chappel & Wakes Colne. Wakes Street in Wakes Colne on the A1124 was reported to be in an extremely bad state of repair. The Clerk and Chairman advised that work was about to commence on that stretch of road in the next day or so. It was suggested that Terry Knights District Manager of the Highways Department be taken up on his offer to visit both Parishes to discuss the roads. The Clerk would try to schedule a meeting in the next week. Cllrs. Neubauer & Chamley would hopefully be able to attend from Chappel, and Cllrs. Taylor & Hannington from Wakes Colne.

10/032: Colchester Borough Council Councillor.

Cllr. Peter Chillingworth spoke briefly on the following issues:

- ❖ The Courier. It was noted that last quarter the Courier was not delivered to any of the households in Chappel and Wakes Colne. Cllr Chillingworth said he had addressed the issue and was hoping this had now been resolved. He asked if we could feed back information to him if we receive a copy.
- ❖ The Waste & Recycling consultation. It was noted over a 1000 responses had been received in respect of this consultation, however this was considered poor as there are over 79,000 households in the Borough. Further details concerning the findings can be found on the Colchester Borough Council's Website.
- ❖ Colchester Borough Council's Annual Spring Clean. Weeks commencing 19th April and 26th April. CBC is running the Annual Litter Pick / Spring Clean this year on the above dates. Litter picks are a great opportunity for schools, groups and individuals throughout the Borough to clean up their local area with support from CBC. They will provide individuals and groups with litter pickers, bags, high visibility jackets and gloves on loan.

The formal Council Meeting continued at 8.05 p.m.

10/033: Declarations of Interests.

Cllr. Chamley declared a 'personal' interest in agenda item 10/044 Village Fete.

10/034: Confirmation of Minutes – meeting held 10th February 2010.

Resolution: 10/011. That the draft minutes that had been circulated prior to the meeting be approved as being a true record of the meeting held on 10th February 2010.

Proposed: Cllr. Chamley. Seconded: Cllr. Belcham. For: All.

10/035: Chairman's Briefing.

The Chairman had again this month circulated the briefing on e-mail prior to the meeting: No further clarification was needed by the Council on the briefing (a copy of which is attached to the minutes). The Chairman delivered further updates on the Litter Pick, letter received from CBC on a consultation about Colchester Borough Council to move to whole Council elections and Enforcement and Section 106 planning training by CBC.

10/036: Correspondence.

All mail received was on public display.

10/037: Financial Matters.

1) The Clerk spoke briefly about the finances advising of the account balances. She confirmed that the money that had been received last month from the Essex Environment Trust £1097.15 had now been banked in to the current account.

2) Three invoices were for consideration:

V Burrows: Clerks salary at agreed rate & monthly expenses.

Village Ranger: for 17 hours worked in February at the usual rate.

EALC: £25 Official Copy of the New Standing Orders

Resolution: 10/012. That the three invoices as detailed above be approved for immediate payment.

Proposed: Cllr. Belcham. Seconded: Cllr. Leftley. For: All.

3) Monthly Budget Figures.

The Clerk went on to speak about the financial statement and the budget figures for February / March.

10/038: Planning Matters.

1) Application No: 100159. Elm Cottage, Spring Gardens Road, Chappel, Colchester, CO6 2DW. Extension of time limit to proposed single storey side extension and first floor front extension. (Approved under ref: F/COL/0331).

Resolution: 10/013. That the Clerk sends comments to Colchester Borough Council on behalf of the Parish Council expressing no concerns on an extension of time beyond wishing that any neighbour was also content with the proposal.

Proposed: Cllr. Chamley. Seconded: Cllr. Neubauer. For: All.

10/039: Member's Questions.

No questions were received.

To receive the following Reports from Councillors / Clerk:

10/040: Allotment Agreement.

It was discussed that the agreement which each member had a copy of would be changed as per the draft addendum with the following amendments: 'To maintain the complete Plot area from the Parish Field hedge to the access track. This shall include the footpaths on either side of the plot, the relative sections of the field hedge (Plot side only) and the access track. All as outlined on the Allotment Plan. The Parish Council shall maintain the overall hedge height field side and the land adjacent to Merryhill. The complete Plot area as defined shall be kept clean, reasonably free from weeds, and otherwise in a good condition'. Also discussed was the purchase of a combination lock for the front entrance gate and the Chairman contacting all allotment holders to confirm a meeting to be held in the near future.

Resolution: 10/014. That the Chairman is authorised to purchase a combination lock for the front gate at the allotment site and that Cllr Neubauer & Belcham will sort out the Agreement.

Proposed: Cllr. Langley. Seconded: Cllr. Neubauer. For: All.

10/041: Highways.

It was hoped that Anne Brown the County Cllr would be attending the meeting, however as apologies had been received from Cllr. Brown it was agreed that this item had been discussed in the Public Forum and all questions would be addressed and reported back at the next meeting. The Clerk was asked to set up the meeting between Terry Knights & members of Chappel & Wakes Colne's Parish Councils.

10/042: Village Green

Cllr. Chamley advised that Cllr Brown was keen to help with this item and as she could not attend, it was requested that this be deferred until she can.

10/043: Date for the Annual Parish Meeting.

The Chairman advised that due to the Parish Council requesting the attendance of the Bridges Manager from Essex County Council and Cllr Allan Hannington from Wakes Colne it was necessary to re-schedule the date of this meeting. The new proposed date was 26th May 2010. It was also discussed that this meeting would be shared with Wakes Colne but both Councils would open and close their Annual Parish Meeting and deliver their own Chairman's report. After this was completed, the meeting would then be open to other organisations attending.

Resolution: 10/015. That Chappel Parish Council amends the date for the Annual Parish Meeting to the 26th May 2010.

Proposed: Cllr. Chamley. Seconded: Cllr. Belcham. For: All.

10/044: Village Fete

The Chairman advised that the date for the Village Fete this year was the 24th July. It was discussed if the Parish Council would like to have more involvement this year. It was agreed to have this back on the Agenda next month for further discussion.

10/045: Cllr. Training Course & CiLCA training for Clerk.

The Chairman advised that information had been received from the EALC with regards to training sessions for Councillors. It was agreed that this was a cheaper way of attending training as it was held local to the Parish Council and it could be joined up with neighbouring Councils to keep the cost down. Also, the Clerk spoke about the opportunity to be involved in the CiLCA qualification that directly related to the administration of the Council. The Clerk advised that grants were available to help with the cost. It was thought good practise that the Clerk pencils herself in for the start date of May 12th and reports at the next meeting with a proposed cost for the project.

10/046: Next Agenda Items / Speaker.

Village Green, Bollards.

Recovery of VAT quarterly for the next financial year.

CiLCA costing.

Village Fete.

The meeting closed at 9.09 p.m.

Date of next meeting – 14th April 2010.

Signed Chairman:

Date: 14th April 2010.