

**Minutes of a meeting held at
Chappel Primary School
on Wednesday 16th May 2007.**

In the chair: Cllr. Mrs. S. Chamley.
Present: Cllrs. Mr. R. Belcham, Mr. C. Cordingley, Mr. N. Ingram,
Mr. A. Langley, Mr. P. Neubauer and Mrs. A. Sexton
Clerk: Mr. K. Butcher.
Also Present: CBC Cllr. Peter Chillingworth, P.C. Chris Keeble and ten
members of the public.

The meeting commenced at 7.30.

07/047 Election of Chairman.

Cllr. Chamley was proposed as Chair by Cllr. Neubauer and seconded by Cllr. Belcham.
There being no other nominations Cllr. Chamley was declared elected and took the Chair.

The meeting was suspended:

07/048 Public Forum

Questions were asked regarding the practice of abstaining on votes, the date of the next NAPS meeting and the state of a street lamp on Colchester Road.

The new Council was wished well for their forthcoming term of office.

07/049 Colchester Borough Council /Essex County Council Councillor's and Police Reports

P.C. Keeble advised that garden equipment should be stored securely.

CBC Councillor Peter Chillingworth commented on the refuse collection service, the forthcoming closure of the A12, staffing at the River Colne Countryside Project and the Local Development Plan.

Arising from discussion it was reported that Iain Farquharson had suffered injury when he and his dog were involved in a road traffic accident leaving the Parish Field.

The meeting resumed:

07/050 Welcome and Apologies for Absence.

Apologies had been received from Cllr. Clover and Mr. C. Alexander.

07/051 Adoption of 2007 Code of Conduct.

Resolution 18/07. That consideration of the adoption of the 2007 Code of Conduct be deferred until the June Meeting.

Proposed: Cllr. Chamley, Seconded: Cllr. Belcham. For: All.

07/52 Consideration of Standing Orders and Financial Regulations for re-adoption.

Resolution 19/07. That the existing Standing Orders and Financial Regulations continue until a review has been completed.

Proposed: Cllr. Chamley, Seconded: Cllr. Cordingley. For: All.

07/053 Declarations of Interests.

No declarations were made.

07/054 Election of Vice Chairman.

Resolution 20/07. That Cllr. Neubauer be elected Vice-Chairman.

Proposed: Cllr. Belcham Seconded: Cllr. Cordingley. For: All.

07/055 Election of Representatives:

Colchester Association of Local Councils. – Cllr. Belcham.

Essex Association of Local Councils. – Clerk.

Village Hall Committee. – Cllr. Ingram

Village Appraisal. – Cllr. Chamley

Arising from discussion:

Resolution 21/07. That Cllr. Chamley and Cllr. Neubauer review the Village Appraisal Guidance documentation and report to Council.

Proposed: Cllr. Neubauer. Seconded: Cllr. Belcham. For: All.

Parish Paths Partnership. Cllr. Belcham.

07/056 Confirmation of Minutes – April meeting.

Resolution 22/07. That the amended draft minutes be approved as a true record of the meeting.

Proposed: Cllr. Chamley Seconded: Cllr. Belcham. For: 5. Abstentions: 2

07/057 Chairman's Briefing.

New Councillors welcomed.

Flower Festival theme to be "Scarecrows".

Chappel to be involved in training for use of "speed guns".

Brigewick Hall Cottages wall is rebuilt.

Web-site has received 127 "single user" hits in a day.

07/058 Correspondence.

All correspondence received had been circulated to Councillors.

07/059 Financial Matters:

Cheque received:

Essex Association of Local Councils – Cheque £250 – Small Councils Fund.

Invoices approved:

Essex Association of Local Councils Membership Invoice £108.09.

Village Ranger April Pay Claim – 15 hours at agreed rate.

Guildhall Services – Grass cutting - Invoice £136 + VAT = £159.

C & WC Village Hall - 6 meetings at £6 = £36.

C & WC Village Hall – Grant 2006 - £500 outstanding and 2007 £1000.

Angus Forrest Invoice re Footpaths at £150 + VAT = £176.25.

Allianz Cornhill Insurance Premium. Details of revised premium awaited.

Resolution 23/07. That the accounts as detailed be approved for payment.

Proposed: Cllr. Chamley Seconded: Cllr. Belcham. For: 7.

07/060 Clerk Planning Matters:

F/COL/07/0104 - Knights Farm – Erection of tennis court - Approved with seven conditions.

F/COL/07/0333 –Timber deck - 1 Beechams Cottages, Spring Gardens Road – Approved with one condition.

F/COL/07/0331 -Single storey side and first floor extensions Elm Cottage, Spring Gardens Road – Approved with four conditions.

07/061 Member’s Questions.

A question asked by Cllr. Cordingley regarding the powers of a County Council was unanswered as a satisfactory response from the County Councillor concerned is still awaited.

07/062 Review of internal audit procedures.

Resolution 24/07. That the Clerk formulate an outline audit specification for consideration by Council.

Proposed: Cllr. Chamley Seconded: Cllr. Neubauer For: All.

07/063 Purchase of Chappel Parish Council laptop.

Resolution 25/07. That a lap-top computer and associated software be purchased with a guide price of £500 for hardware, £150 for software, the purchase to be added to the insured assets of Council.

Proposed: Cllr. Belcham. Seconded: Cllr. Chamley For: All.

07/064 Options for the Parish Field.

Options for the Parish Field were discussed and a letter from Mr. C. Alexander was read.

Resolution 26/07. That a sub-committee comprising Cllr. Neubauer, Cllr. Belcham and Cllr. Langley be established to consider options and report to Council.

Proposed: Cllr. Belcham. Seconded: Cllr. Cordingley For: All.

It was further agreed that a quotation be obtained from Mr. Chamley for topping the Parish Field.

The meeting closed at 9.25 p.m.

Date of next meeting – June 13th 2007.

Signed Chairmandate