

# CHAPPEL PARISH COUNCIL

MINUTES OF THE MEETING HELD ON  
WEDNESDAY 11<sup>th</sup> NOVEMBER 2009  
IN THE VILLAGE HALL, CHAPPEL AT 7.30 P.M.

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In the Chair: Cllr. Mrs. S. Chamley.  
Present: Cllrs. Mr. R. Belcham, Mr. C. Cordingley, Mr N Ingram  
and Mr. P. Neubauer.  
Clerk: Mrs V Burrows.  
Also Present: Cllr Peter Chillingworth and one member of the public.

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## **09/134 Welcome and Apologies for Absence.**

The Chairman welcomed those present to the meeting.  
Apologies had been received from Cllrs A Langley and H Leftley.

The formal Council Meeting was suspended to allow:

## **09/135 Public Forum.**

A member of the public was very concerned about Planning Application Nos: 091391 and 091377. The concerns noted for Application No: 091391 were as follows:

- ❖ The size of the vehicular access as the applicant lives in Bacons Lane therefore the need for this was not clear.
- ❖ The repaired chicken sheds.
- ❖ Retrospective planning permission.

Concerns noted for Application No: 091377 were as follows:

- ❖ Immediate neighbours had not been notified of the application.
- ❖ Access & Rights of Way to the property.
- ❖ Proposed development is very close to the boundary.

## **09/136 Colchester Borough Council Councillor.**

Councillor Peter Chillingworth spoke briefly on the following issues:

- ❖ Enforcement and the Planning Committee meeting for Vernons Road and the issue that no further information was available.
- ❖ Waste & Recycling, Cllr Chillingworth advised that a questionnaire was in the Courier with regards to this issue and he urged everybody to fill it in and attend a meeting in December for more information.

The formal Council Meeting continued at 8.05 p.m.

### **09/137      Declarations of Interests.**

Cllrs S Chamley and P Neubauer declared a personal interest in agenda item 09/142 Planning Application No: 091391

### **09/138      Confirmation of Minutes – meeting held 14th October 2009.**

***Resolution 09/050. That the draft minutes with the alterations as noted be approved as being a true record of the meeting held on 14th October 2009.***

Proposed: Cllr. Chamley. Seconded: Cllr. Neubauer. For: 4. Abstentions 1.

### **09/139      Chairman's Briefing.**

The Chairman opened by thanking the previous Clerk for his four years service and welcomed the new Clerk Valerie Burrows to the post. Cllr Chamley went on to say that hopefully in the near future the Council would be able to look into 'Quality Status' which is a commitment to excellence for your local community.

Other issues the Chairman spoke about were:

- ❖ The Emergency Plan with Wakes Colne and several dates that had been supplied by CBC in January. All agreed Cllr S Chamley to attend.
- ❖ CIF Grant the Chairman spoke about purchasing the land that the play equipment is on and several steps had been taken to try and do this, however it was noted that a valuation would be needed before the application could be completed. All thought it was a great idea and that it should be pursued.
- ❖ The school newsletter was discussed with regards to putting it on the Website and it was decided that a link already existed so no further action be taken.
- ❖ Farm and Business watch has been set up locally and by all accounts was doing well.
- ❖ Community Payback Scheme, the clearance work should hopefully be done on 25th November.

### **Diary Dates:**

- ❖ 12th November NAP meeting at Great Tey.
- ❖ 14th November Xmas Fayre.
- ❖ 20th & 21st November filming in the Village.
- ❖ 25th November Drinks in the Village Hall with White Colne Parish Council.

### **09/140      Correspondence.**

All mail received was on public display. Cllr Chamley advised that a hand delivered letter had been received asking if the pavement could be extended from Elmhouse to the Allotments. A reply had been drafted and delivered back explaining that highways had been consulted.

### **09/141      Financial Matters:**

The Clerk spoke briefly about the finances advising of the account balances. She confirmed that no monies had been received this month and three invoices were for consideration:

- ❖ V Burrows: Clerk salary at the agreed rate.
- ❖ Village Ranger: for 17 hours worked in October at the usual rate.

❖ Leving Charity: £122 Annual Rent

**Resolution 09/051. That the three invoices as detailed be approved for immediate payment.**

Proposed: Cllr. Belcham. Seconded: Cllr. Ingram. For: 5.

The Clerk went on to speak about the financial statement document which had been produced to clarify the situation with the budget.

**09/142 Clerk Planning Matters.**

The Clerk had received two Planning Application for consideration:

- ❖ **091391:** Adjacent to the Acacias, Bacons Lane, Chappel, CO6 2EB. Retention of vehicular access and continued use of the land for keeping livestock e.g. chicken, goats. The members discussed the application in full and it was agreed that the Clerk submit comments reflecting observations made in the Public Forum.
- ❖ **091377:** Hill House, Swan Street, Chappel. Listed building consent for conversion of coach house to residential use. Roofing of courtyard to provide new hall. Replacement of 2 windows to main house. Again this application was discussed in full and it was agreed that the Clerk submit comments in respect of this application. It was suggested that the Council ask the Planning Department to put a condition in place which makes sure that the 'Coach House' is part of the main dwelling and can't be sold off independently.

**09/143 Member's Questions:**

No questions were received.

To receive the following Reports from Councillors/Clerk

**09/144 Clerks Contract to Chappel Parish Council.**

All members had read through the document and it was agreed to make the relevant changes and put back on the Agenda for next month to be accepted.

**09/145 Grass Cutting Contract renewal.**

It was discussed that the grass cutting season was over but the contract was up for renewal. It was agreed that Cllr Chamley would contact the contractor to establish if the contracting charge would go up for next financial year. It was discussed that other quotes could be arranged if the charges were to go up.

**09/146 Allotments contract and date of meeting.**

All members had a copy of the allotment contract and it was discussed that amendments be made in respect of the lessons that had been learnt in the first season. It was considered good practise to extend the plot to include the pathways so these could be kept weed free!!

**09/147 Adoption of BT Pay Phone Boxes.**

The Clerk explained about the BT Pay Phones in Wakes Colne and the letter received from BT asking for the Council to adopt them. It was agreed that Chappel would write a letter in support asking for the box on the A1124 to be retained.

The meeting closed at 9.25 p.m.

Date of next meeting – 9<sup>th</sup> December 2009.

Signed Chairman:.....Date:.....